

Borough of Hasbrouck Heights - Reorganization Meeting - January 3, 2017

## **BOROUGH OF HASBROUCK HEIGHTS**

### **MINUTES - REORGANIZATION MEETING**

**JANUARY 3, 2017**

The Oath of Office was administered to Councilwoman Josephine M. Ciocia by Mayor John DeLorenzo III with her son Lee holding the Bible.

Oath of Office was administered to Councilman Ron Kistner by Mayor Elizabeth White of Allendale with his wife, Marie, holding the Bible with daughter Amanda and son Bobby at his side. Mayor DeLorenzo welcomed Mayor White to Hasbrouck Heights.

The Reorganization Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on January 3, 2017 at 6:25 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Mayor DeLorenzo declared the 2017 Reorganization Meeting in session and Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, due notice having been made to all members of the Council on December 8, 2016 and to The Observer, The Record and the Herald News on December 8, 2016.

**ROLL CALL:** Present: Mayor John DeLorenzo III, Councilman Ron Kistner, DiPisa, Councilwoman Pamela J. Link, Councilwoman Josephine M. Ciocia, Councilman Justin A. DiPisa, Councilman Russell A. Lipari, Councilman Peter Traina, Jr.

Absent: None

**SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE:** Mayor DeLorenzo led in the Salute to the Flag and Pledge of Allegiance.

**SINGING OF "GOD BLESS AMERICA:** Thomas Mason led in the singing of "*God Bless America.*"

**INVOCATION:** The Invocation was offered by Reverend Patrick M. Mulewski, Pastor of Corpus Christi R.C. Church.

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**2017 BOROUGH COUNCIL COMMITTEES:**

Mayor DeLorenzo read the following list of Borough Council Committees:

Commissioner of Finance Deputy Commissioner of Finance	Justin A. DiPisa Peter Traina
Commissioner of Police Deputy Commissioner of Police	Ron Kistner Peter Traina
Commissioner of Fire Deputy Commissioner of Fire	Russell A. Lipari Peter Traina
Commissioner of Transportation Deputy Commissioner of Transportation	Pamela J. Link Josephine Ciocia
Commissioner of Public Works Deputy Commissioner of Public Works	Ron Kistner Pamela J. Link
Commissioner of Health Deputy Commissioner of Health	Russell Lipari Justin A. DiPisa
Commissioner of Land Use Deputy Commissioner of Land Use	Russell Lipari Ron Kistner
Commissioner of Recreation Deputy Commissioner of Recreation	Justin A. DiPisa Josephine Ciocia
Commissioner of Social Services Deputy Commissioner of Social Services	Josephine Ciocia Pamela J. Link
Commissioner of Technology Deputy Commissioner of Technology	Peter Traina Josephine Ciocia
Senior Citizens Ombudsman Juvenile Outreach Ombudsman Library Liaison Drug Alliance Chairperson Municipal League Liaison Intergovernmental Services Liaison Chamber of Commerce Liaison Community Awareness Access for All Liaison Environmental & Transportation Commission Liaison	Russell Lipari Peter Traina Josephine Ciocia Justin A. DiPisa Jack DeLorenzo Justin DiPisa Ron Kistner Pamela J. Link Josephine Ciocia

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**2017 BOROUGH COUNCIL COMMITTEES (cont'd):**

DPW Mayor's Liaison	Douglas Lanzo
Fire Dept. Mayor's Liaison	Tom Meli/David Gonzalez
Recreation Dept. Mayor's Liaison	Christopher DeLorenzo
TANAAC – Mayor's Liaison	Fritz Rethage
Mayor's Committee on Community Celeb. Liaison	Laura Baker

**RESOLUTIONS:** 1. Request to Waive the Ruling in Delivery of Resolutions so they can be Read on Consent Agenda

Mayor DeLorenzo requested a motion to approve Resolution #1 which was made by Councilman Lipari, seconded by Councilman Kistner, and unanimously carried.

**CONSENT AGENDA:**

2. Authorize CFO to Invest Idle Funds
3. Authorize CFO to Prepare Payrolls
4. Designate Official Depositories for Borough Funds - *Valley National Bank*
5. Authorize CFO to Pay Medical Insurance Premiums
6. Authorize Signatures for Borough Checks
7. Designate Official Newspaper - *The Observer, The Record, Herald News*
8. Set Meeting Dates for 2017 Council Meetings
9. Temporary Budget
10. Continuing Tax Settlement Committee
11. 2017 Debt Service Budget
12. Designating Number of Hours per Week as Minimum Requirement for Full Time Status
13. Authorizing Rate of Interest to be Charged for Nonpayment of Taxes
14. Adoption of By-Laws for 2017
15. Petty Cash Fund

Mayor DeLorenzo requested a motion to approve the Consent Agenda which was made by Councilman Kistner, seconded by Councilman Traina and unanimously carried, the foregoing Resolutions on Consent Agenda were approved (Resolutions attached).

**COUNCIL PRESIDENT NOMINATION:**

Mayor DeLorenzo asked if there was a motion to nominate a council member as Council President for the year 2017. Councilman Lipari made a motion to nominate Councilman DiPisa, which was seconded by Councilman Traina, and was unanimously carried.

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**COUNCIL MEMBER TO PLANNING BOARD:**

Mayor DeLorenzo asked if there was a nomination of a council member to the Planning Board. Councilman DiPisa nominated Councilman Lipari as representative to the Planning Board which was seconded by Councilman Traina and unanimously carried.

**NOMINATION OF PROFESSIONAL APPOINTEES FOR 2017:**

Mayor DeLorenzo asked the Borough Clerk to read the following nominations:

<b>POSITION</b>	<b>APPOINTEE</b>	<b>TERM</b>
Borough Attorney*	Ralph W. Chandless, Jr.	1 Year
Borough Engineer*	Neglia Engineering Associates	1 Year
Borough Auditor*	Paul W. Garbarini	1 Year
Bond Attorney*	Steven Rogut	1 Year
Appraiser*	Ernest DelGuercio, Jr.	1 Year
IT Specialist*	Cameron Arabi	1 Year
IT Specialist*	JNP Consultants	1 Year
Borough Planner*	Remington & Vernick	1 Year
Special Tax Appeal Attorney*	Steven E. Muhlstock, Esq.	1 Year
Labor Attorney*	Dominick Bratti, Esq.	1 Year
Housing Element and Fair Share Plan Attorney*	Edward J. Boccher, Esq.	1 Year

\*Subject to adoption of resolution by the Governing Body authorizing contract and further compliance with N.J.S.A. 19:44A-20.4 et seq.

Mayor DeLorenzo requested a motion to approve the aforementioned professionals which was made by Councilman Lipari, seconded by Councilman DiPisa, and unanimously carried.

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**NOMINATIONS AND/OR APPOINTMENTS FOR 2017:**

Chief Fin. Off.	Michael J. Kronyak	Tenure
Administrator/Treasurer/ Purchasing Agent/ Administrative Officer of Land Use	Michael J. Kronyak	1 Year
Borough Clerk	Rose Marie Sees	Tenure
Supt. D.P.W. /Recycling Coord.	William Spindler	Tenure
Asst. Supt. D.P.W.	James Schneider	1 Year
Prop. Maintenance/ Zoning Enforcement Off.	Gino Tessaro	1 Year
Property Maintenance	Ronald Monteleone	1 Year
Plumbing Inspector	Frank Recanati	1 Year
Electric Sub-Code Official	Scott Pomarico	1 Year
Fire Code Official	Joseph J. Cariddi	1 Year
Hotel/Multiple Dwelling Inspector	Jesse D'Amore	1 Year
Court Administrator	Susan Paul	Tenure
Public Defender	Thomas Mason	1 Year
Public Defender Alt.	Mark Musella	1 Year
Prosecutor	Rosario Presti	1 Year
Prosecutor Alt.	Thomas Flynn	1 Year
DPW Mayor's Liaison	Douglas Lanzo	1 Year
Fire Dept. Mayor's Liaison	Thomas E. Meli/David Gonzalez	1 Year

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**NOMINATIONS AND/OR APPOINTMENTS FOR 2017 (cont'd):**

Recreation Dept. Mayor's Liaison	Christopher DeLorenzo	1 Year
Mayor's Committee on Community Celebrations Liaison	Laura Baker	1 Year
Borough Historian	Louise Davenport	1 Year
Board of Health Secretary	Laura French	1 Year
TANAAC Alternate	Fritz Rethage	1 Year
Board of Health	Katherine Kelly	4 Years
Alt 1	Tammy DeLorenzo	2 Years
Alt 2	Vincent Romano	1 Year
Local Assistance Board	Judy Mascis	3 Years
General Assessment Board	Greg Condal	3 Years
Planning Board	Mayor John DeLorenzo III	Incumbency
	Mayor's Alt. Russell A. Lipari	
Class II	Nicholas Melfi	1 Year
Alt. Class II	Dorothy Bernice	1 Year
	Eric K. Mason	4 Years
	Dennis Nuzzo	3 Years
Alt 1	James Zarrillo	2 Years
Alt 2	Rob Faussette	1 Year
Zoning Board	Alt. 1 - Kenneth Wheeler	2 Years
	Alt. 2 - Vacancy	1 Year
Free Public Library	Mayor	Incumbency
	Mayor's Alt. Laurie Varga	1 Year
	School Superintendent	Incumbency
	BOE Alt. Linda Mansfield	1 Year
	Elizabeth Nuzzo	5 Years
Rent Leveling Board	Ronald Monteleone	1 Year
	William Pols	1 Year
	Robert Faussette	1 Year
	Patricia Tobin	1 Year
	David Fanale	1 Year

**NOMINATIONS AND/OR APPOINTMENTS FOR 2017 (cont'd):**

	Louis Vizzachero	1 Year
Recreation Programs Advisory Committee	Mayor	1 Year
	Council Commissioner	1 Year
	Darlene Parente	3 Years
	Peter McCrystal	3 Years
	Brenda Colaneri	3 Years
	Anthony Bonillo	3 Years
	Katie Gasparino	3 Years
Dir. Of Recreation	Robert Brady	1 Year
Committee of Community Celebrations		
	Esterina Anderson	1 Year
	Laura Baker	1 Year
	Julie Canavatchel	1 Year
	Cynthia Capozzi	1 Year
	Bill Cangialose	1 Year
	John Capozzi	1 Year
	Linda Condal	1 Year
	Taylor Condal	1 Year
	Tammy DeLorenzo	1 Year
	Linda Defrino	1 Year
	Melissa Facchini	1 Year
	Elizabeth Fass	1 Year
	Joann Garifalos	1 Year
	Katie Gasparino	1 Year
	Valerie Giancaspro	1 Year
	Deborah Innis	1 Year
	Ronnell Kearns	1 Year
	Sheila Kelly	1 Year
	Gregoria Kouletas	1 Year
	Maryann Latona-Rosales	1 Year
	Debbie Latorre	1 Year
	Chris Lofaso	1 Year
	Janet Lohrmann	1 Year
	Fabiana Mancini	1 Year
	Lisa Mason	1 Year
	Dennis Nevins	1 Year
	Dennis Nuzzo	1 Year
	Jackie Nuzzo	1 Year
	Al Pujedas	1 Year

**NOMINATIONS AND/OR APPOINTMENTS FOR 2017 (cont'd):**

Yvette Pujedas	1 Year
Lisa Quish	1 Year
June Raymond	1 Year
Michelle Sery	1 Year
Joan Spaldo	1 Year
Caroline Stevens	1 Year
Lynn Taylor	1 Year
Leslie Valente	1 Year
Laurie Varga	1 Year
Jennifer Werner	1 Year
Jessica Wester	1 Year

\*Youth Committee will serve as a sub-committee to the Mayor's Celebrations Committee

Community Awareness Access For All Committee	Mayor Council Liaison: Pam Link Police Chief or Designee Fire Dept. Rep. Anne Ciavaglia McMahon Robert Ciavaglia Maryann Pisani Brenda Colaneri Dorothy McCarthy Patrick McCarthy Aimee McCarthy Christine Peters June Raymond Nanette Zarrillo Former Mayor Ronald Jones Councilman Justin A. DiPisa William Herron Marie Herron Richard Volpe Maureen Volpe	Incumbency 1 Year
Environmental/Transportation Commission		
Council Liaison	Josephine Ciocia David Gonzalez Lynne Priore	1 Year 3 Years 3 Years
Mayor's Business Community Committee	Thomas E. Meli Ronald Kistner	1 Year 1 Year



**NOMINATIONS AND/OR APPOINTMENTS FOR 2017 (cont'd):**

	Fritz Rethage	1 Year
	Ray Vorisek	1 Year
	John Kosakowski	1 Year
	Sam Papasavas	1 Year
	Mary Ellen Courtney	1 Year
	David Fanale	1 Year
	Vickie Oller	1 Year
	Peter Gallo III	1 Year
Mayor's Research Committee	Councilman Russell Lipari	1 Year
	Councilwoman Josephine Ciocia	1 Year
	John Baratta	1 Year
	Glenn Ruroede	1 Year
	Laurie Varga	1 Year
Mayor's Senior Citizens Committee		
	Dorothy Fitzin	1 Year
	Peter Gallo	1 Year
	Andrew Link III	1 Year
	Madeleine Leddy	1 Year
	Dorothy Petroulas	1 Year
	Dolores Jones	1 Year
	Ethel Ball	1 Year
	Jack Coneys	1 Year
	Marilyn deRussy	1 Year
	June Raymond	1 Year
	Mary Jones	1 Year
	John Nesbitt	1 Year
	Joan Nesbitt	1 Year
Mayor's Technology Committee	Councilman Peter Traina	1 Year
	Josephine Ciocia	1 Year
	Laurie Varga	1 Year
	Sonya Buckman	1 Year
Woodland Park Environmental Study Committee		
	Steven Reyngoudt	1 Year
	Phil Artuso	1 Year
	Dana Newman	1 Year
	Tom Mason	1 Year
	Recreation Director Rob Brady	1 Year
	DPW Supt. William Spindler	1 Year
	President of Garden Club	1 Year

**NOMINATIONS AND/OR APPOINTMENTS FOR 2017 (cont'd):**

	Kevin Mullins	1 Year
	Eric Mason	1 Year
	Councilman Ron Kistner	1 Year
	Councilman Peter Traina	1 Year
Mayor's Youth Committee*	Robert Brady	1 Year
	Kate Palmieri	1 Year
	Kerry DeAngelo	1 Year
	Samantha Parente	1 Year
	Gianna Dilascio	1 Year
	Joseph Giancaspro	1 Year
	Jacqueline DeLorenzo	1 Year
	Nico Facchini	1 Year
	Nicole Arabi	1 Year
	James Varga	1 Year
	Christian DeLorenzo	1 Year

\*Will also serve as a sub-committee to the Mayor's Celebrations Committee

Mayor's Committee to Recognize Military Service	Mayor Jack DeLorenzo	Incumbency
	Mayor's Alt: Michael Sickels	1 Year
	David Gonzalez	1 Year
	Tammy DeLorenzo	1 Year
	Greg Gaal	1 Year
	Joseph Fadden Sr.	1 Year
	Mary Jane Machtemes	1 Year
	Paul Machtemes	1 Year
	Colleen Rinke	1 Year
	Marylyn Moretto	1 Year
	Scott Moretto	1 Year
	Anthony Bernice	1 Year
	Rose Pagan	1 Year

Emergency Management	PtIm. Brian Donohue	3 Years
	Lt. Harry Johnson	3 Years
	Joseph A. Costa	3 Years
	Vincent L. Costa	3 Years
	Dr. Michael J. Sanzari	3 Years
	Maria E. Wojciechowski	3 Years
	Robert Kubler	3 Years
	Faith Armonaitis	3 Years
	Thomas Meli	3 Years
	David Porfido	3 Years

**NOMINATIONS AND/OR APPOINTMENTS FOR 2017 (cont'd):**

	Jean Lindquist	3 Years
	John E. Walsh	3 Years
Chief Radio Communications Officer	Dr. Roger Szanto	1 Year
NIMS Coordinator/ Identification Officer	Dr. Roger Szanto	1 Year
Police Matrons	Karen Carney	1 Year
	Frances L. Sanzo	1 Year
Borough Examining Drs.	Louis Napolitano, MD	1 Year
	Thomas Bellavia, MD	1 Year
	Mark Delcalzo, DC	1 Year
	David F. Porter, DO	1 Year
	Michael Shustyk, DC	1 Year
	Paul Kovatis, MD	1 Year
	Valley Health Medical Group	1 Year
School Marshals	Karen Carney	1 Year
	Arthur Horne	1 Year
	Marilyn A. Collum	1 Year
	Christy Harrington	1 Year
	Donald E. Lucas	1 Year
	Frances Sanzo	1 Year
	Renita Goldsberry	1 Year
	Paul Malin	1 Year
	Edward Powers	1 Year
	Robert Cuccio	1 Year
	John Proto	1 Year
	Jerry Melillo	1 Year
	Joann Melillo	1 Year
	William Smith	1 Year
	Ronald DiBisceglie	1 Year
Walking School Bus:	Michael Gingerelli	1 Year
	Wendy Spindler	1 Year
	Gail Canavatchel	1 Year
	George Boisvert	1 Year
Substitute Crossing Guard	Kevin Makely	1 Year
	Joseph Florczyk	1 Year
	James Cimmino	1 Year

**NOMINATIONS AND/OR APPOINTMENTS FOR 2017 (cont'd):**

	Christine Rizzo	1 Year
	Andrew Vanderrink	1 Year
	P.E.O. Jeff Rubino	1 Year
Fire Official U.F.S.A.	Robert Knobloch	1 Year
Assistant Fire Official	Alfred Cirelli	1 Year
Fire Inspectors	Edmund Carter, Jr.	1 Year
	Albert Saulnier	1 Year
	John Hund	1 Year
	Leo Morolla	1 Year
Fire Mechanics		
Eng. Co. No. 1	Christian Semenezc	1 Year
Eng. Co. No. 2	Michael Ratkowski	1 Year
Hook & Ladder	Peter Kolodziej	1 Year
Rescue	Michael LeSane	1 Year
Ambulances -(603)	Patrick Mucha	1 Year
Ambulances -(604)	C. William Raimondo	1 Year
Dept. Safety Officer	Patrick Hayes	1 Year
Public Info. Officer	Angelo Roccamo	1 Year

Mayor DeLorenzo requested a motion to approve the foregoing Appointments which was made by by Councilman Traina, seconded by Councilman Kistner, and unanimously carried, the foregoing Appointments were approved.

**MAYOR DELORENZO:**

Mayor Delorenzo was happy to welcome our newest council members. He has worked with both Ron and Josephine over the years and looks forward to working with them in the future. We have a well rounded council with many areas of expertise. The residents of Hasbrouck Heights will be well represented, assuring they will work together to move Hasbrouck Heights forward while respecting the traditions and values of our community. Recently he was speaking with Peter Kepsel at the Leisure Club Holiday Party about the history of Hasbrouck Heights and him being a big supporter of the community and like a typical person who grew up here he said how could I not, because I've always said if you want to get something done here, you just mention it to the right people, we will get it done. Mayor DeLorenzo said it is so true, Hasbrouck Heights is not a collection of houses and buildings and stores, it is really a community. He thanked all who came before us and helped pass on those traditions and he looks forward to continuing moving forward with those traditions in mind. He said we added a new committee this year, Technology Committee, to help move us forward towards the future and we have

**MAYOR DELORENZO:**

just the team here to do it. He also asked all sworn officials and officers of the Borough of Hasbrouck Heights to remember that we get our authority and positions and represent the people. He looks forward to working with everyone throughout the year.

**MISCELLANEOUS FROM COUNCIL:**

Mayor DeLorenzo invited the Council to speak:

Councilman Kistner thanked his wife Marie of 32 years and family for their support, the residents who have confidence to give him this opportunity. He said 10 years ago when he lost the re-election, he felt there were things he wanted to complete, staying active and involved in the community and is looking forward to complete some of the things he didn't get done last time. He noted his "daytime" boss, Mayor Liz White, Councilwoman Wilczynski, Councilman Sasso and Detective Mike Dylan from Allendale. He said he couldn't be prouder to live in Hasbrouck Heights and is looking forward to giving back.

Councilwoman Link hoped everyone has enjoyed the wonderment of this fabulous season that we've just passed through. She extended her best wishes to Sonya and Dave in their future endeavors, she congratulated Josephine and Ron welcoming them to the group. She wished all a Healthy and Happy New Year in 2017, may we guided by his light, always working to achieve the best for Hasbrouck Heights. God Bless.

Councilwoman Ciocia thanked her family, her friends and this wonderful community for all of your support and encouragement these past several months. She said she is truly honored and privileged this evening to be part of this town council. In looking around the room, she said she is again humbled and grateful to live in this fine community which has given so much to me and my son Lee. She said she promised him shel will always try to do her very best with humility, dignity and with respect. She asked everyone to keep her in their prayers as she continues to pray for wisdom and guidance from above. She thanked the Mayor for swearing her in this evening.

Council President DiPisa said it is always a privilege to be here, saying the issues are never the issues, the people are always the issues. He thanked his wife, Rosemarie, and his son, Mark who were present, and all his family. He said it is a pleasure to welcome new faces, new energy in Ron and Josephine who have a lot to give to this council and who he was sure will do an excellent job. He also thanked the rest of the council who are the best. He is prejudiced to Hasbrouck Heights, that everybody tries to emulate us, but nobody can duplicate us.

Councilman Lipari speaking to the Mayor and Council, to take this opportunity to thank each and everyone for an outstanding 2016 year, to the Mayor for allowing him to be the Commissioner of the Department of Health. He thanked that Department for doing an outstanding job in representing the Borough in health and welfare. He saluted each and everyone of them. As Police Commissioner this year, which was the hardest year of all, the entire members of the Police Committee worked very hard in reviewing the past

**MISCELLANEOUS FROM COUNCIL (cont'd):**

ordinance and correcting same to make it fair for all parties. He said they worked very hard to accomplish their goals, Peter Traina, Jr., Deputy Police Commissioner, the Mayor, Chief Colaneri, and Ralph Chandless. He thanked the council members for agreeing to their recommendations, to the Mayor, he congratulated for making the necessary changes in the Borough, when they campaigned together, saying he listened to the people and pledged to the residents of your intentions and recommendations. In 2016 you fulfilled your words and did with honor. Congratulations, it has been an honor to serve with you. To the Leisure Club members, some of whom were present, he said he tries to hear their concerns and tries to honor their requests. To the residents, he thanked them for their support and pledged to continue to do his best in representing them in 2017. God Bless each and everyone, God Bless America.

Councilman Traina thanked the townspeople for their continued support in his first year as Councilman. He thanked his fiancé, Brielle, his family and friends for supporting him through this journey. He said it has been truly a great year and has been honored to work with such a great Mayor and Council, amazing staff of the Borough and everyone else in between. He said he can't wait for this year to finish the things the Council started and continue the great progress the Mayor and Council has made. He thanked everyone again for allowing him to be here, onward to a healthy and prosperous 2017.

**MISCELLANEOUS FROM THE PUBLIC:**

Mayor DeLorenzo asked for a motion to open the meeting to the public which was made by Councilman DiPisa, seconded by Councilman Traina, and unanimously carried.

There being no one wishing to speak, Mayor DeLorenzo requested a motion to close the public hearing which was made by Councilman DiPisa, seconded by Councilman Kistner, and unanimously carried.

**BENEDICTION:** Mayor DeLorenzo invited Reverend Patrick Mulewski to offer the Benediction.

Mayor DeLorenzo thanked those from Allendale for being here for Mr. Kistner tonight.

**ADJOURN:**

There being no further business to be conducted by the Mayor and Council, Mayor DeLorenzo asked for a motion to adjourn which was made by Councilman Lipari, seconded by Councilman Traina, and unanimously carried, the meeting was adjourned at 6:56 p.m.

Mayor DeLorenzo invited everyone into the Senior Center for refreshments.

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I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Reorganization Meeting held on January 3, 2017.

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Rose Marie Sees, Borough Clerk