

BOROUGH OF HASBROUCK HEIGHTS – MINUTES - May 24, 2016

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MINUTES

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A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Tuesday, May 24, 2016 at 8:43 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 4, 2016 and transmitted to The Observer, The Record and The Herald News on January 4, 2016.

ROLL CALL: Present: Mayor John DeLorenzo, Councilman Justin A. DiPisa, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilwoman Pamela J. Link, Councilman Russell A. Lipari, Councilman Peter Traina

Absent: None

SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE: Mayor DeLorenzo led in the Salute to the Flag and Pledge of Allegiance.

INVOCATION: Councilman Gonzalez gave the Invocation as follows: "As we remember those who have made the ultimate sacrifice for the freedoms we enjoy every day, we think of how they have followed in the footsteps of your son, our Savior, Jesus Christ.

Please hold our servicemen and women in your strong arms. Cover them with your sheltering grace and your presence as they stand in the gap for our protection.

We also remember the families of our troops. We ask for your unique blessings to fill their homes, and we pray your peace, provision and strength will fill their lives.

May the members of our Armed Forces be supplied with courage to face each day and may they trust in the Lord's mighty power to accomplish each task. Let our military brothers and sisters feel our love and support. In the name of Jesus. Amen."

PRESENTATION:

Proceeds from Board of Health 5K Run and Fun Walk to Hasbrouck Heights Junior Woman's Club, Hasbrouck Heights Men's Association and the Contemporary Club for

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PRESENTATION (cont'd):

Scholarships. Mayor DeLorenzo, Health Commissioner Lipari and Board of Health President Connie Doheny thanked everyone for a very successful event and presented checks to the three organizations.

APPOINTMENTS:

Mayor DeLorenzo diverted from the agenda and requested a motion to make the following appointments. The motion was made by Councilman Lipari, seconded by Councilman DiPisa, and unanimously carried.

Lisa Condon to Hasbrouck Heights Board of Health as Regular Member to fill unexpired term until 12/31/2016

Adam Mucci to Hasbrouck Heights Zoning Board of Adjustment as Regular Member to fill unexpired term until 12/31/2018

Dennis Nuzzo to Hasbrouck Heights Planning Board as Regular Member to fill unexpired term until 12/31/2017

James Zarrillo to Hasbrouck Heights Planning Board as Alt. 1 to fill unexpired term until 12/31/2016

Rob Faussette to Hasbrouck Heights Planning Board as Alt. 2 to fill unexpired term until 12/2016

Andy Gamble to Mayor's Committee to Recognize Military Service

Tom Romano to Mayor's Committee to Recognize Military Service

COMMUNICATIONS:

1) B.C. Community Development Annual Grant Application Workshop, Tuesday, June 21, 2016

2) B.C. Dept. Of Health Services re: adoption of 100% smoke-free parks and recreation areas ordinances

3) Thank You letter from Joseph Ferrara to Police, Fire and Ambulance

4) Invitation from B.C. Executive James J. Tedesco, III to participate in public equipment and vehicle auction on June 14, 2016

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COMMUNICATIONS (cont'd):

5) Announcement of a record \$23.7 million in Clean Communities grants for municipalities and counties program funds litter cleanups that improve New Jersey's communities - Hasbrouck Heights received \$25,244.97

6) E-mail from Gabriel Andino, Manager - Noise Abatement & Environmental Compliance - Teterboro Airport noting that communities near the airport may notice military aircraft activity during Fleet Week May 23 through June 1

Mayor DeLorenzo asked if any member of the Council wished to have any item read into the record. Item #3 was requested (Copy attached).

Mayor DeLorenzo then requested a motion to accept the Communications which was made by Councilman DiPisa, seconded by Councilman Traina, and unanimously carried.

APPROVAL OF MINUTES: *(May 10, 2016 Regular Meeting, Work Session and Executive Session)*

Mayor DeLorenzo requested a motion to approve the foregoing Minutes which was made by Councilman Gonzalez, seconded by Councilman Lipari, and unanimously carried.

BILLS:

WHEREAS, claims and accounts amounting to \$146,858.74, specified in the Schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Justin A. DiPisa
Commissioner of Finance

On a motion by Councilman DiPisa, seconded by Councilman Lipari, and unanimously carried, the foregoing Resolution was adopted.

REPORTS:

FINANCE: Commissioner DiPisa gave the following report: The Current Fund cash

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FINANCE (cont'd): balance at April 30th was \$1,556,910.77 and at March 31st was \$1,451,924.91 which represents an increase of \$104,985.86. The entire balance was invested and earning approximately 0.25%.

Cash receipts for the month of April totaled \$4,078,141.82 of which \$3,782,468.21 was for Current Taxes, \$59,348.29 was for Delinquent 2015 taxes and \$236,325.32 was Miscellaneous Revenues.

Cash disbursements for the month of April totaled \$3,973,155.96 of which \$2,258,448.00 was for Local School Taxes, \$917,773.55 was for Salaries and \$796,934.41 was for Other Expenses

The 2016 Municipal Budget was adopted April 26, 2016, and copies have been transmitted to the Division of Local Government Services for approval. As of today, the county and state budgets have not yet been adopted, which will hold up the certification of the tax rate. The Borough can not issue final tax bills until the total tax rate has been certified therefore the Mayor and Council is adopting a resolution tonight authorizing the Tax Collector to issue estimated third quarter tax bills.

LAND USE: Commissioner Buckman gave the following report prepared by Dorothy Bernice: During the month of May there were 67 permits issued, plus one permit for a dumpster placed on the street, four fence permits and 12 local permits. Ten residents sold their homes with Co's issued. There were 109 initial UCC inspections with a passing rate of 80.15%. Residents should make sure someone over 18 is in the home when inspections are scheduled. The Property Maintenance Inspector received 25 complaints, made 10 phone calls, five warnings were issued and two summonses were issued for high grass. Residents should be aware that no warning notices are necessary for failure to maintain the grass. It should be noted that no work should be started on any project until permits are issued. There are times that permits are denied and if this occurs the homeowner will have to remove what was construction without permits and may be subject to a fine. If there is any doubt if you need a permit, call 201-288-2143.

LIBRARY: As Library liaison, Councilwoman Buckman reported the library circulated 10,759 items, 8,368 people came through their doors, 32 new library cards issued with total library card holders to date 6,469. Future dates: Monday, June 20 starts the summer reading program, Friday, August 5 is annual summer bash. Details to follow shortly.

As **Chamber of Commerce** liaison, she reported the Farmer's Market starts later in June. Any business wishing to participate, including non food related, is invited to contact Ray Vorisek of Heights Florist 201-288-5464. June 23 will be the HH Stroll Along the Boulevard. Additional details will follow.

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SOCIAL SERVICES: Commissioner Link gave the following report: There were 143 visitors to the Food Pantry from April 25, 2016 through May 23, 2016. The pantry is operational only because of the generous donations received on a continuing basis from the local churches, civic organizations, Scout troops, School and PTA food drives and the many, many generous residents. We especially thank Meals with a Mission, First United Methodist Church, Euclid Masonic Lodge for their food and monetary donation, Phyllis Burman, Jill Ferdinand, Dussault Family, Tom White, Mr. And Mrs. Corum, Nazer Rubab, Adrian DeBello, Rob LoFaso, Josephine McClean, Kathy Van Jura, Karen McDowell, Rosemary Smith and Girl Scout Troop 4750.

We appreciate the following volunteers who supervised the food pantry during these weeks. They are Ethel Ball, Audrey Gall, Barbara Juliano, Joyce Belbo, Warren Nelson, Al Kinsley, Jeff Leidenfrost, Marge Heeren, Rosemary Willard, Janice Cooney and Vivian Leidenfrost. Thank you all for your time and support. We have also been most fortunate to have volunteers from the Felician 21 and Over Program who do a wonderful job of stocking the shelves on Fridays. All donations are very much appreciated and accepted in the Borough Clerk's office.

PUBLIC FACILITIES & TRANSPORTATION:

Commissioner Link reported repairs and maintenance were completed during the month to the following facilities:

Borough Hall/Library:

1. Installed wire from roof to the basement for cell service in the Community Room
2. The elevator maintenance agreement was renewed.
3. Ordered light bulbs for all facilities.
4. Sanded and painted any partitions that were rusted in all restrooms.
5. Assisted the Health Dept. With 5K Run by opening Borough Hall, setting up tables and chairs outside, providing electrical access, placing out barricades and trash receptacles.
6. Replaced faucet and tiles in Library bathroom.
7. Repaired broken window screens for Library.

DPW: As advised by the N.J. State Boiler Safety Commission, a backflow prevention valve was installed by a licensed contractor. Forms indicated the repair were completed and forwarded to Trenton. Repaired the motor for overhead automatic garage doors.

The schedule of meetings was as follows: Community Room, 13; Caucus Room, 7; Council Chambers, 6; Senior Center, 10 (not including senior activities); Lobby 2.

FIRE: Commissioner Gonzalez gave the following productivity report submitted by EMS Coordinator Elizabeth Waring: from 4/16/16 to 5/15/16 there were 102 EMS calls and 31

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FIRE (cont'd): Fire calls.

On May 3rd, the HHFD was dispatched to Rt. 17 and Williams Avenue for a truck fuel spill. Fifty gallons of diesel fuel spilled from a truck that hit debris which caused damage to the fuel tank. Rt. 17 was closed for several hours.

On May 10th, Certificates of Appreciation and Recognition were awarded to members of the 400 Club (Jeff Rubino, Greg Rubino, Antonio Cirillo and Allison Saabye).

On May 12th, the HHFD responded to a mutual aid call in Carlstadt, a warehouse fire that went to a four-alarm.

On May 15th, the Annual HHFD Inspection was held at headquarters. He thanked the Mayor and Council members who attended as well as the Mutual Aid Chiefs.

On May 22nd, the HHFD responded to a full engulfed car fire at Terrace and Williams Avenues. One person was taken to HUMC.

He reminded all residents to check smoke and CO detectors to make sure they are working.

STREETS & SANITATION: Commissioner Gonzalez gave the following report: On April 27, DPW Supt. Bill Spindler attended a meeting at the Bergen County Complex in Paramus that was sponsored by the NJ DEP, to discuss the preliminary draft of the Tier A Municipal Storm Water Permit. Many representatives from the Northern region of our State attended to provide feedback on the draft. The discussion included topics such as continuing education, outfall pipe mapping, illegal connection reporting, and maintenance of the system.

REPAIRS

Garbage Truck # 101 -Replaced brakes drums & shoes, bearings, and seals.

Garbage Truck # 102 – Removed blown transmission which was sent out for repair and reinstalled by DPW.

Garbage Truck # 103 – Replaced brake treadle assembly, rear springs, and hydraulic cylinder and lines.

Garbage Truck # 105 Spare – Replaced the clutch.

Roll-off Cab # 110 – The “makeover” continues as new bumpers and batteries were replaced. All the work is being done by the DPW Diesel mechanic, Steve Daus.

Roll-off Cab # 111 – Replaced power takeoff assembly.

Roll-off Cab # 112 – Replaced automatic tarp & PTO shaft.

Tree Truck – Replaced gear assembly.

Senior Bus – Replaced battery.

Salt Spreader Truck – Replace hoses.

Ride on Mower – Replace seat.

DPW Bronco– Replaced starter.

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STREETS (cont'd): Camera Truck- Replaced fuel injectors and module.
Suburban – replaced starter and all of the exhaust system.

All DPW employees attended a Safety Meeting on May 11. Safety concerns were discussed along with the updated requirements for Storm Water Regulation.

The Solid Waste Transportation Registration for our sanitation trucks was filed with NJ DEP, Bureau of Solid Waste Compliance & Enforcement.

Supt. Spindler provided CFO/Admin. Michael Kronyak with documentation for FEMA to support the costs involved with Winter Storm Jonas which occurred in January of this year. The analysis is required when applying for reimbursement.

The DPW assisted the Garden Club with the “Boulevard in Bloom” project again this year. The pots were taken out of storage to allow for the planting of flowers, transported to the Boulevard, and will be watered at night throughout the season.

12 tons of asphalt was used for Pothole repair which is an ongoing process, weather permitting.

POLICE: Commissioner Lipari reported the N.J. Department of Corrections inspected the HHPD holding cells, sally port and processing area and Dept. Detention policies and found all in compliance with state guidelines.

Sgt. Baker attended the Eighth Grade Trip to Washington D.C.

Dept. BADGE officers have been attending several school day trips. Sgts. Baker and Werner fingerprinted and photographed 2nd grade students in all three grammar schools.

Lincoln School Kindergarten visited Police Headquarters on May 10.

Chief Colaneri, Capt. Rinke and Lt. Robertson attended the Bergen County Police Memorial Service and presented a wreath in memory of Pt. DeLamater.

The second annual Books vs Badges Volleyball game was held on May 20. We would like to thank Mrs. Danielle Kroncke and Pt. Donohue for coordinating this event.

He reported that the Monthly Report of Total Summons for May was: Parking: 390 for April 2015 and 320 for April 2016, with year to date totals for 2015, 1,448 and 2016, 1,357. Moving: 250 for April 2015 and 245 for April 2016, with year to date totals for 2015, 981 and 2016, 1,130. Total for April 2016 was 565, 640 for 2015, with year to date totals 2,487 for 2016 and 2,429 for 2015.

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HEALTH: Commissioner Lipari reported:

Annual Dog Census: The HH Board of Health announces that the Annual Dog Census will begin on Monday, June 27. School Crossing Guards will be making a door-to-door visit to verify that every dog owner received a current 2016 dog license. Dogs seven months of age and over must have a valid rabies vaccination and current 2016 dog license. Residents are asked who may not be home to please a copy of their current 2016 dog license in a visible place for the crossing guards to see. The guards will be wearing their uniforms and will have Borough identification. The census will be conducted between the hours of 4:30 and 8 p.m. Monday thru Friday. If you have any questions or doubts about the person visiting your home, please contact the Health Department at 201-288-1636 or Police Department at 201-288-1000.

Annual Food Licenses: All annual licenses for food establishments will be expiring June 30, 2016. Renewal applications will be mailed the last week in May and must be returned by June 30. This includes all retail food establishments, schools, milk trucks mobiles, seasonal, fraternal, massage therapy, barber shops, beauty & nail salons and public pools.

As the warm weather approaches, the Board of Health would like to remind all Food Establishments it is prohibited to leave any door or window open for ventilation purposes without the protection of screening. All openings to the outside must be effectively protected against the entrance of insects and rodents.

Just a reminder, the Board of Health meeting on Wednesday, June 8 will be last meeting before the summer months. There are no scheduled meetings in July and August until necessary. The next scheduled meeting is September 14.

RECREATION: Commissioner Traina reported Recreation Track & Field is winding down with several athletes heading to regionals. If they place in regionals they will advance to state championships. Congratulations to Anthony Dilascio and Amber Barrios on have a great season.

Recreation Softball will be starting the summer all star season. This year there are U8, U10, U12 and U18 teams. Home games will be played at Hitchcock Field, the teams will play in the Midland Park and UGALS softball leagues.

Special Needs recreation meets once a week for indoor activities and games. If interested in the schedule, e-mail the recreation office.

Applications are available for summer Camp Counselor in Training Program in the Recreation office, open to boys and girls who just completed their freshman year.

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RECREATION (cont'd): Recreation Adult Coed Volleyball meets Wednesday 7-9:30 p.m. in the high school gym, this program will end on June 15 for the summer. Recreation Adult Basketball meets on Monday 7-9:30 p.m. in the high school gym, this program will end on June 20.

There is a monthly schedule available in the senior center with all senior activities.

Summer Camp has over 400 children registered, and several day trips have sold out already, for more info e-mail hhrec @aol.com

PARKS: Commissioner Traina reported that DPW Supt. Bill Spindler met with B.C. Mosquito Control (BCMC) Director Peter Pluchino to discuss the Zika virus. At this time, he explained there are no known Zika mosquitos in the United States and the virus is transmitted through sexual activity of someone who has traveled out of the region. The BCMC will spray for mosquitos upon request at Borough Parks and homeowners who are experiencing severe mosquito infestation on their property by calling 201-634-2880. All grounds will be safe after 15 minutes of spraying.

At Veteran's Memorial Park, two new weeping willow trees were plante and banners honoring all five branches of the Military along with new flags have been hung from the lamp posts in time for Memorial Day festivities.

Certified playground carpet mulch was spread throughout the playground area at Woodland Park. Maintenance was done on the swings. The field was aerated with the new purchased equipment and seeded twice. Also, the comfort station water heater had a valve replaced.

All trees and bushes were trimmed at Miers Park an around the Town sign, playground area and canopy.

At the Circle, Firemen's Bell, 9-11 Memorial, and Gazebo, geraniums and marigolds were planted. At the Circle, Mr. Spindler met with a certified arborist to have an evaluation of the Colorado Blue Spruce that was demolished as a result of an auto accident. The report was forwarded to CFO/Admin. Kronymak, Police Chief Colaneri and Borough Clerk Rose Marie Sees to address the court issue.

MAYOR'S REPORT:

Mayor DeLorenzo reported that there has been some question about the Street Fair. He gave a brief explanation. He said when he was first sworn in, the meeting afterwards it was important that we let the vendor know if we were going to continue the Street Fair. In his best interest also, he said he did feel the town should issue or be responsible for

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MAYOR'S REPORT (cont'd): a check for \$30,000 to a private vendor plus services provided by the police, DPW and borough officials. He asked the council for their support, in not that they are against the street fair, but did not think it right that as the mayor he go out and ask for donations in some cases for quite a large sum, up to \$5,000 from certain individuals. He did not feel comfortable with that. He said that is why the Street Fair is not here this year. However, meeting with the Chamber of Commerce as he and Councilwoman Buckman have, they have the opportunity to go out an research street fairs and come up with different ideas and present them to us for next year. We are willing to support the businesses, they are having some events that were mentioned earlier throughout the year. We will revisit the Street Fair over the year and make a decision and determine next Spring what we are going to do to go forward.

He continued Youth Week was very nice touch tonight, he always enjoys being a part of that. He also had the pleasure of going to Miss Cassidy's class today and speak to her political club. After he was done being questioned, he asked them for their views and they were very interesting in their ideas of what politics were. He looks forward to going back and participating again.

He thanked the DPW and Garden Club for what they did to help beautify the Boulevard.

He said as Commissioner Gonzalez said we attended the Fire Inspection. He was very impressed with the Fire Department and the Officers who did a great job, he thanked them for their knowledge, they finally allowed him to sit in some of the vehicles (when he was a police officer they wouldn't let him over there). It was a lot of fun. He thanked not only them but their families for the time and sacrifices they make to serve their community.

He thanked the VFW and Military Recognition Committee for the banners representing each branch of the service at Veterans Memorial Park. He thanked the DPW for getting them up in time. He also asked everyone to remember the true meaning of Memorial Day and remember those who gave their lives serving and defending our country.

- CONSENT AGENDA:** 112. Authorizing Raffle License for Lions Club of Hasbrouck Heights
113. Authorizing Refund of Overpaid Taxes due to a Tax Court Judgment for Block 104, Lot 13, 235 Berkshire Road
114. Authorizing Estimated Tax Bills
115. Authorizing Treasurer to Issue Check from the Trust Fund for Mayor's Scholarship Award

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CONSENT AGENDA (cont'd):

116. Authorizing Treasurer to Issue a Check for Seven Mary B. Quigg Scholarship Awards
117. Authorizing the Treasurer to Issue a Check for the Andrew Feintuch Memorial Scholarship Award
118. Authorizing Approval of 2016/2017 Licenses for Commercial Sale of Certain Motor Vehicle Dealers

Mayor DeLorenzo requested a motion to approve the Consent Agenda which was made by Councilman Lipari, seconded by Councilman DiPisa, and unanimously carried.

RESOLUTIONS: 119. Recognizing May 2016 as Military Appreciation Month

WHEREAS, our Armed Forces protect the freedom, security and prosperity the individuals within the United States enjoy every day; and

WHEREAS, our United States Armed Forces men and women possess the necessary commitment that is required in the military service to achieve the levels of recruitment and retention that are needed to sustain the strength, vitality and character of the United States Armed Forces; and

WHEREAS, the sacrifices that such members of the United States Armed Forces and of the family that support them, have preserved the liberties that have enriched this nation making it unique in the world community; and

WHEREAS, the members of the United States Armed Forces protect not only our freedom, but the freedom of the citizens of other countries; and

WHEREAS, we must respect and value the sacrifices members of the Armed Forces and their families endure to uphold the principles this great Nation stands for; and

WHEREAS, the United States Congress, in 2004 passed a resolution proclaiming May as National Military Appreciation Month, calling all Americans to remember those who gave their lives in defense of freedom and to honor the men and women of all of our Armed Services who have served and are now serving our Country, together with their families; and

WHEREAS, the Mayor and Council of the Borough of Hasbrouck Heights wants to demonstrate their appreciation by emphasizing the important role the Armed Forces play in our lives and communities;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Hasbrouck Heights, County of Bergen and State of New Jersey, do hereby recognize the commitment and sacrifice the members of the United States Armed Forces undergo everyday and extend our gratitude and commend their leadership in preserving our rights and freedoms, and therefore proclaim the month of May 2016 as National Military Appreciation Month; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Bergen County

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RESOLUTIONS (cont'd):

Executive James J. Tedesco, the Bergen County Board of Chosen Freeholders, the Bergen County Office Division of Veteran Services, and all Municipalities in Bergen County.

Mayor DeLorenzo requested a motion to approve the foregoing Resolution which was made by Councilman Gonzalez, seconded by Councilman Traina and unanimously carried.

ORDINANCE(S) ON INTRODUCTION:

ORDINANCE NO. 2358:

BE IT RESOLVED that an Ordinance **entitled: “AN ORDINANCE TO APPROPRIATE THE TOTAL SUM OF \$400,000.00 TO PROVIDE FOR THE 2016 ROAD RESURFACING PROGRAM PROVIDED FOR IN THE CAPITAL BUDGET INCLUDING NECESSARY APPURTENANCES THERETO, TO APPROPRIATE THE SUM OF \$20,000.00 FROM THE CAPITAL IMPROVEMENT FUND AND TO AUTHORIZE THE FINANCING OF THE COST THEREOF IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL BOND LAW BY THE ISSUANCE OF BONDS OR NOTES NOT TO EXCEED THE SUM OF \$380,000.00”** as introduced this date be and the same is hereby passed on first reading and the Borough Clerk be directed to advertise notice of public hearing on said Ordinance to be held at the regular meeting of the Borough Council on June 14, 2016.

Mayor DeLorenzo requested a motion to approve the foregoing Ordinance on Introduction which was made by Councilman Lipari, seconded by Councilman DiPisa, and unanimously carried.

MISCELLANEOUS FROM PUBLIC:

Mayor DeLorenzo requested a motion to open the meeting to the public which was made by Councilman Lipari, seconded by Councilman Traina, and unanimously carried.

There being no one coming forward, Mayor DeLorenzo requested a motion to close the public portion which was made by Councilman Lipari, seconded by Councilman Traina, and unanimously carried.

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ADJOURN:

There being no further business to be conducted by the Mayor and Council, the meeting was adjourned at 9:28 p.m. on a motion by Councilman DiPisa, seconded by Councilman Traina, and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Mayor and Council Meeting held on May 24, 2016.

Rose Marie Sees, Borough Clerk