

BOROUGH OF HASBROUCK HEIGHTS – MINUTES - March 22, 2016

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A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Tuesday, March 22, 2016 at 8:04 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 4, 2016 and transmitted to The Observer, The Record and The Herald News on January 4, 2016.

ROLL CALL: Present: Mayor John DeLorenzo, Councilman Justin A. DiPisa, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilwoman Pamela J. Link, Councilman Russell A. Lipari, Councilman Peter Traina

Absent: None

PLEDGE OF ALLEGIANCE: Mayor DeLorenzo led in the Salute to the Flag and Pledge of Allegiance.

Prayer in remembrance of those who lost their lives or were injured in the Brussels, Belgium recent attack.

Prayer Invocation as follows: "Father in Heaven, bless us as we gather today for this meeting. Guide our minds and our hearts so that we will work for the good of our community and help all Your people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We ask this through Christ our Lord. Amen."

Discussion re: Storm-Water Basin, Route 17 and Franklin Avenue from Borough Attorney Ralph W. Chandless, Jr.

Discussion re: Hasbrouck Heights to place pinwheels under the electronic sign in front of the Municipal Building for "Pinwheels for Prevention" Project

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DEP re: 10-12 Plant Road Site Remediation Program from Peak Environmental LLC

Resolution opposing rate increase being sought by SUEZ Water New Jersey

participate in the 8th annual Mayor's Cup Challenge kayak Race on June 11

The Council wished to have any item read into the record. Item #2 was requested to be read (copy attached). He then requested a motion to approve Item #2 which was made by Councilman DiPisa, seconded by Councilman Traina and unanimously carried.

To accept the Communications which was made by Councilman Gonzalez, seconded by Councilman Traina, and unanimously carried.

APPROVAL OF MINUTES: *(March 8, 2016 Regular Meeting and Work Session)*

Motion to approve the foregoing Minutes which was made by Councilman DiPisa, seconded by Councilman Lipari, and unanimously carried.

WHEREAS, claims and accounts amounting to \$1,388,593.65 specified in the Schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Justin A. DiPisa

Commissioner of Finance

On a motion by Councilman DiPisa, seconded by Councilman Gonzalez, and unanimously carried, the foregoing Resolution was adopted.

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REPORTS:

Commissioner DiPisa gave the following report: The Current Fund cash balance at February 29th was \$6,747,071.83 and at January 31st was \$3,911,676.36 which represents an increase of \$2,835,395.47. The entire balance was invested and earning approximately 0.25%.

The month of February totaled \$7,871,380.37 of which \$7,622,605.69 was for Current Taxes, \$90,482.50 was for Delinquent 2015 taxes and \$158,292.18 was Miscellaneous Revenues.

For the month of February totaled \$5,035,984.90 of which \$2,585,158.50 was for Local School Taxes, \$1,065,158.58 was for County Taxes, \$684,972.36 was for Salaries and \$700,695.46 was for Other Expenses

A budget was introduced tonight with the public hearing scheduled for April 26, 2016, at 8:00 pm in the council chambers. The budget as introduced is within all "Caps" and will result in an increase in the Local Purpose Tax from \$14,110,538.27 in 2015 to \$14,275,719.58 in 2016, an increase of \$165,181.31. This represents a 1.17 % increase in the Amount to be Raised for the Municipal Budget. A detailed memo was sent to all members of the council regarding the budget and a copy will be posted on the Borough's website tomorrow. The CFO will be ready to answer any questions at the public hearing in April. We do not have final numbers on the School and County tax requirements so an accurate estimate of their impact cannot be made at this time.

The council passed an ordinance entitled "An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank." This ordinance does not automatically increase the amount of spending allowed but it does allow for the amount of the "Cap" increase not appropriated to be retained for the next two succeeding years, this is commonly known as the "Cap Bank."

Anticipation Note Sale

The council received bids on short term borrowing known as a Bond Anticipation Note on March 16th. The amount of the note to be borrowed is \$5,495,000.00 and the most favorable net interest rate received was 0.670% submitted by Valley National Bank. The note will mature on March 24, 2017, at which time the principal and net interest in the amount of \$36,816.50 will be due.

Commissioner Buckman gave the following report: The total fees collected which also include local permits as well as UC Code Permits totaled \$23,807 – The total for the same period in 2015 was \$11,305.

There were 97 UCC inspections done during the past month with a 77% passing rate on the first inspection. This low inspection rate is due to the fact that 18

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residents called for inspections and then were not home when the inspectors arrived. The three hour window that is given for inspection time is not that long and residents should call to cancel if there is an emergency or if they cannot get off from work. The scheduling is very hectic at this time of year and holding up work waiting for inspections is not something this office likes to do so please do not take up scheduling time if you are not ready or if you can't make it.

There were three plan reviews for commercial renovations completed. Four Zoning Compliance Certifications for new businesses have been approved and 12 certificates of occupancy (CO) inspections were completed for the sale of existing homes and one new home CO was issued.

The Property Maintenance Inspector received 24 complaint notices and issued 4 warnings after conducting 12 conversations with residents on the way to comply with borough ordinances regarding maintaining their property.

Just a reminder! As noted on the Borough Solid Waste and Recycling Calendar Trash may not be put at the curbside before sunset or 7 pm whichever occurs earlier on the day prior to your scheduled collection day. A summons will be issued in accordance with Ordinance 152-5-B Article 6 Resolution 51. The summons may be issued by the Police Department or the Property Maintenance Inspector.

As **Library** liaison Councilwoman Buckman reported circulation is 10,803 items, an increase of 10.75% from last year, 8,943 people walked through the doors, 44 new library cards were issued, 17 adult, 24 juvenile and 3 on line. Total library card holders to date is 6,904. Ongoing and upcoming library programs include Chess Club grades 1 through 6 on the 3rd Thursday, Craft Club grades 4 through 6 on the 4th Monday, Lego Club grades 4 through 6 on 1st and 3rd Tuesdays and Little Artist grades 2 through 4th on the 4th Thursdays. Adults: Adult Book Club - next meeting April 26 book is "China Dolls", Tai Chi short form 3rd Monday, Author Meeting Group Program on March 29 and Crafts to Share 1st Tuesday and 3rd Wednesday. There is a "Meet Catherine Cassidy" on April 23 at 1 p.m., author of the new Hasbrouck Heights History Book. On Saturday, April 16, there is a Ukranian Dance performance at 1 p.m. and Friday through Sunday, May 20 to 22 is the Library Book and Bake Sale.

As **Chamber of Commerce** liaison, Councilwoman Buckman said they are looking for vendors for the upcoming Farmer's Market beginning in June. Contact the Chamber for more information. Website address is hasbrouckheightschamberofcommerce.com. Meetings are held the 1st Wednesday of the month in the library at 8 a.m.

SOCIAL SERVICES: Commissioner Link gave the following report: There were 124 visitors to the Food Pantry from February 29, 2016 through March 21, 2016. The pantry is operational only because of the generous donations received on a continuing basis from the local churches, civic organizations, Scout troops, School and PTA food drives and the many, many generous residents.

We especially thank Scout Troop 17 for its townwide food drive and Pastor Patrick Milewski and Corpus Christi Church for its quarterly food drive this past weekend. Hundreds of bags of food were collected.

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We also sincerely thank everyone for their generosity in donating items or gift cards including – Friendly Neighbors, First Reformed Church, First Methodist Church Women, St. John the Divine Episcopal Church, Meals with a Mission, Arlene Carreau, Barry Pankiw, Friedel Family, Anthony DiBello, Phylis Burman, Trippodo Family, Lorraine, Kathy Van Jura, Lincoln School, Jeffries Family, Louise Davenport, Elaine Werner, Karen McDowell and Shirley Giammetta.

We appreciate the following volunteers who supervise the food pantry on a rotating basis. They are Denise Betts, Janice Cooney, Vivian Leidenfrost, Audrey Gall, Madeline deVelasco, Dorothy Petroulas, Elsie Sternbach, Ethel Ball, Barbara Juliano, Joyce Belbo, Donna Mignona, Al Kinsley, Jeff Leidenfrost and Warren Nelson. Thank you all for your time and effort. We have also been most fortunate to have volunteers from the Felician 21 and Over Program who do a wonderful job of stocking the shelves on Fridays.

All donations are very much appreciated and accepted in the Borough Clerk's office from 9 a.m. through 4:30 p.m. Monday through Friday.

PUBLIC FACILITIES & TRANSPORTATION: Commissioner Link reported Repairs and maintenance completed during the month to the following facilities:

Borough Hall/Senior Center:

- Spackled, sanded, and painted the blue section walls.

Public Safety Building:

- Repaired automatic garage door springs at Fire Dept.

DPW

- Replaced light ballasts and ceiling fan in Butler Building (houses the Tree Truck and Jet-Vac Sewer Truck)
- Annual inspection of fire extinguishers was completed and all extinguishers were serviced.

PUBLIC FACILITIES (cont'd): On Monday, March 14, Bill Spindler, met with Mike Kronyak to review possible capital improvements related to the HVAC system at the Municipal and Public Safety Buildings. This matter will be discussed at the next Finance Committee Meeting.

The schedule of meetings was as follows:

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Community Room	27
Caucus Room	7
Council Chambers	5
Senior Center	8 (not including senior activities)
Recreation Center	2

FIRE: Commissioner Gonzalez gave the following productivity report submitted by EMS Coordinator Elizabeth Waring: from February 16 to March 16 there were 120 EMS Calls and 41 Fire Calls. On March 11, the HHFD responded to 150 Terrace. This was a second alarm fire which was on the third floor. The quick response by the HHFD had the fire under control and out in about one-half hour and prevented the fire from spreading throughout the Complex. We would like to acknowledge the mutual aid towns who quickly responded as well, Wood-Ridge, Wallington, Carlstadt and Moonachie. Members of the HHPD carried a woman who lived on the second floor out to safety.

On March 15, the HHFD extricated a driver from a MVA on the Boulevard at Paterson Avenue. The HHFD was on hand for the Annual Easter Egg Hunt at Depken Field on March 19.

It is with deepest regret we announce the passing of Engine 2 Ex-Captain Gerry Hackel. Our prayers go out to the entire Hackel Family.

STREETS & SANITATION: Commissioner Gonzalez gave the following report:

On February 24, Heavy rain and high winds knocked out power for eight hours in the vicinity of Madison Avenue and the Boulevard.

Salt brine and salt trucks were out on March 4, when enough snow fell to cover the streets. Sanitation collection was halted as the trucks were sliding on the hills. After salting they completed their routes.

The DPW installed two new driveshaft's that turn the sanitary sewer pumps at Franklin Avenue Pump Station.

Two stormwater vault access hatches were replaced on Austin Place as they were **STREETS AND SANITATION (cont'd)**: damaged as a result of snow plowing.

Four tons of (cold patch) asphalt winter mix which was heated in the DPW "Hot Asphalt Box" was used to repair potholes.

On Monday, March 14, Bill Spindler, met with Mike Kronyak and me, to review possible capital improvements related to the HVAC system at the Municipal and Public Safety Buildings. These issues will be discussed at the next Finance Committee Meeting.

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REPAIRS

Garbage Truck # 101 -Replaced alternator, brakes, front end, bearings, pivot bushing and rod.

Garbage Truck # 103 – Replace roller assembly on packer, trans lever, PTO switch & wiring, engine timing sensor, clutch linkage, oil cap and rebuilt piston cylinder.

Garbage Truck # 104 was sent out to H & H Mack in Rockaway as the electronic sensors and the engine harness had failed. They were the lowest quote and able to complete some of the repairs under warranty reducing the cost to the Borough. The DPW also made additional repairs to this truck by installing a roller assembly, repaired cylinder piston on packer, and replaced hydraulic valve & hoses, and rebuilding the packer steel floor.

Garbage Truck # 105 replaced starter.

Roll-off Cab # 110 is getting a major overhaul. All the work is being done by the DPW Diesel mechanic, Steve Daus. A new nose, fenders, radiator frame, replacement of the fuel tank straps along with interior work as well as completely painting the exterior. The job is on its way to completion.

Tree Truck had the motor assembly replaced and repairs to the hydraulic lift and boom. **Stump grinder** had grinding teeth replaced and **Tree chipper** had hoses and fittings repaired.

Senior Bus – new brakes, replaced brake calipers & pins.

Dump Truck Fleet had the following repairs: new alternator, fuel tank replacement, air spring & switch, and heater assembly. **2008 Mason Dump repairs** – ball joints, hub assembly, axle shaft, u-joints, tie rods, and steering damper.

Bobcat – Replaced all belts and battery.

STREETS AND SANITATION (cont'd): **Jet-Vac** pump was rebuilt and **Camera Truck** had all tow cables and electrical wires replaced.

Suburban – replaced starter and all of the exhaust system.

Environmental/Transportation Commission: As liaison, Councilman Gonzalez reported there is a shredding event on April 30 from 9 a.m. to 1 p.m. in the Central Avenue parking lot. The committee has met twice so far this year. Environmental Chair is Linda DeFrino. Discussion included

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many ideas that are being looked at to be implemented. He thanked DPW Supt. Bill Spindler for attending the last meeting. He continued that the BCUA has a tire recycling and electronic waste collection on April 2 and on April 17 they will be holding a household hazardous waste collection, both events at Bergen Community College from 9 a.m. to 3 p.m.

Mayor DeLorenzo asked DPW Supt. Spindler to thank the Mechanics who have had a lot of work after the winter. He also thanked the Police Officers and Fire Department for the fire at 150 Terrace for doing a great job.

POLICE: Commissioner Lipari gave the following Police Report: Many members of the Police Department read to the students of Lincoln and Euclid Schools as part of Read Across America.

March 15, the Corpus Christi DARE Graduation was held. Mayor DeLorenzo, Comm. Lipari and Comm. Traina along with Chief Colaneri and Capt. Rinke attended. All enjoyed the skits and songs. D/Sgt. Baker was thanked for his hard work with the class.

March 19, Chief Colaneri was on hand to start the Annual Easter Egg Hunt.

March 22, DARE night at Space Odyssey will be held with nearly 200 kids registered to attend the annual event.

The HHPD trading card program is still going strong, over 35 children have collected the entire set and have come to police headquarters to receive their prize. All who collect the entire set by April 1 will be at the Mayor and Council meeting for certificates on April 12.

Parking Violations: 328 in 2016, 340 in 2015. Moving Violations: 266 in 2016, 204 in 2015 for a total of 594 in 2016 and 544 in 2015. Year to date are: 1,302 in 2016, 1155 in 2015.

HEALTH: Commissioner Lipari gave the following Health report:

AARP Safe Driving Course: The Health Department has scheduled another AARP Safe Driving Course on Tuesday, March 22 in Borough Hall. Because of the large turnout from previous classes, AARP agreed to come back for another class. Cost is \$15 for AARP members, \$20 for non-members. Completion of the course, which is renewable every three years, will allow a two-point reduction from your driver's license and a five percent deduction on car insurance premiums.

Annual 5K Run/Walk & Health Fair: The HH Board of Health is planning its 4th Annual 5K Run and Fun walk on April 24. The 5K Run is to help

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raise scholarship funds for town residents. The Race will begin at 9 a.m. at Borough Hall on Central Avenue. To register please go to www.runsignup.com.

Health Consultation Program: The Health Dept. Provides a monthly Health Consultation Program on the second Wednesday of each month in the Senior Center. Services include health history evaluation, blood pressure screening, height and weight measurements, individualized counseling and education about community and health resources with a public health nurse. If you have any questions, please contact the H.A.R.P. Nurses at 551-996-2038.

Prohibiting of Feeding of Wild or Stray Animals: The Board of Health would like to remind residents that it is prohibited to feed any wild or stray animal on any property, public or private in the Borough of Hasbrouck Heights. Animals such as feral cats, raccoons, possums and groundhogs have fleas and ticks and could carry Rabies. By feeding wild or stray animals you are attracting these animals into your neighborhood and making it unsafe for your family, neighbors and their pets. Wild animals have a natural instinct that can be dangerous. They may bite or scratch without warning. If you should see someone feeding wild or stray animals please contact the Board of Health at 201-288-1636.

PARKS: Commissioner Traina reported the Department of Public Works submitted a cost analysis to Police Chief Colaneri for the repairs needed for Woodland Park after a vehicle drove across the field. The cost will be applied to the fines.

The playground area at Woodland Park and all playgrounds were cleared of sticks, branches, and leaves as children were out playing due to the recent warm weather.

The gutters were cleared of leaves and debris at Woodland Park Comfort Station and new gutter guards were installed on that building.

Fertilizer, seed, and weed preventing products were purchased for use on all borough **PARKS (cont'd):** properties except Polify Park. That park is designated pesticide free and only organic products are used there.

The DPW assisted the Board of Education by getting the Goose Sweeper to be used behind the High School. The DPW trained the BOE personnel on how to operate the machine.

RECREATION: Commissioner Traina reported Recreation Track & Field began practice this week, there are over 70 boys and girls in the program, practices are three times a week at the track (weather permitting). Meets begin in mid-April, and the team will compete in the NJ Striders youth track series. This program is available to boys and girls in 3rd-8th grades.

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73. Authorizing Refund of Overpaid Taxes due to a Tax Court Judgment for the year 2014
for Block 125.01, Lot 40
74. Self Examination of Budget
75. Authorizing Transfer of Liquor License for BRE Prime Properties, t/a Hasbrouck Hgts
Hilton to Hasbrouck Management, LLC
76. Authorizing Compliance with IRS Code with Regard to Bond Anticipation Note of
March 24, 2016
77. Authorizing Raffle License for Hasbrouck Heights Parents Assn for Athletes
78. Authorizing Budget Appropriation Transfers

Mayor DeLorenzo requested a motion to approve the Consent Agenda which was made by Councilman DiPisa, seconded by Councilman Lipari, and unanimously carried. (Copies attached)

ORDINANCE(S) ON INTRODUCTION:

ORDINANCE NO. 2356:

BE IT RESOLVED that an Ordinance entitled: **'AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14) CALENDAR YEAR 2016'** as introduced this date be and the same is hereby passed on first reading and the Borough Clerk be directed to advertise notice of public hearing on said Ordinance to be held at the regular meeting of the Borough Council on April 12, 2016.

Mayor DeLorenzo requested a motion to approve the foregoing Ordinance on Introduction which was made by Councilman DiPisa, seconded by Councilman Traina, and unanimously carried.

RESOLUTIONS: 79. Introduction of 2016 Budget

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Mayor DeLorenzo requested a motion to approve Resolution No. 79 which was made by Councilman DiPisa, seconded by Councilwoman Buckman, and unanimously carried.

(Copy attached)

RESOLUTIONS: 80. Authorizing Application for 2015 Recycling Tonnage Grant

81. Authorizing Tax Reimbursement Certification with regard to Tonnage Grants

82. Awarding Contract for Improvements to Stanley Avenue

Mayor DeLorenzo requested a motion to approve Resolution Nos. 80, 81 and 82 which was made by Councilman Gonzalez, seconded by Councilman Traina, and unanimously carried. (Copies attached)

ORDINANCE(S) ON INTRODUCTION:

ORDINANCE NO. 2357:

BE IT RESOLVED that an Ordinance entitled: **“AN ORDINANCE TO STABILIZE AND REGULATE RENTS WITHIN THE BOROUGH OF HASBROUCK HEIGHTS AND TO ESTABLISH A RENT BOARD, WHICH ORDINANCE IS TO COMMONLY KNOWN AS THE “2016 RENT LEVELING ORDINANCE”** as introduced this date be and the same is hereby passed on first reading and the Borough Clerk be directed to advertise notice of public hearing on said Ordinance to be held at the regular meeting of the Borough Council on April 12, 2016.

ORDINANCE (S) ON PUBLIC HEARING:

ORDINANCE NO. 2355:

BE IT RESOLVED that an Ordinance entitled: **“AN ORDINANCE AMENDING AND SUPPLEMENTING CERTAIN SECTIONS OF ARTICLE IV ENTITLED “STREET OPENINGS” OF CHAPTER 236 ENTITLED “STREETS AND SIDEWALKS OF THE CODE OF THE BOROUGH OF HASBROUCK HEIGHTS”** be now passed on second and final reading and the Borough Clerk be and is hereby authorized and

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directed to publish said Ordinance, same to be published in The Observer, a newspaper circulating and published in the Borough of Hasbrouck Heights.

Mayor DeLorenzo requested a motion to open the Public Hearing on the foregoing Ordinance which was made by Councilman Gonzalez, seconded by Councilman DiPisa and unanimously carried.

There being no one wishing to speak, Mayor DeLorenzo requested a motion to close the Public Hearing on this ordinance which was made by Councilman Gonzalez, seconded by Councilman DiPisa, and unanimously carried.

Mayor DeLorenzo requested a motion to approve the foregoing Ordinance which was made by Councilman Lipari, seconded by Councilman DiPisa, and unanimously carried.

MISCELLANEOUS FROM PUBLIC:

Mayor DeLorenzo requested a motion to open the meeting to the public which was made by Councilman Gonzalez, seconded by Councilman Lipari, and unanimously carried.

Pat Caruso, 25 Webb Place, noting her husband came in the Fall to discuss the potholes and situation on the corner of Cleveland and Webb. She was told by Admin. Michael Kronyak that there was a meeting the next day with B.C. Community Development to vote on our application for that intersection. If approved, an ordinance would be introduced and adopted to fund.

There being no one else coming forward, Mayor DeLorenzo asked for a motion to close the public portion which was made by Councilman DiPisa, seconded by Councilman Traina, and unanimously carried.

ADJOURN:

There being no other business to come before the governing body, at 8:49 p.m., Mayor DeLorenzo requested a motion to adjourn which was made by Councilman Lipari, seconded by Councilman Traina, and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Regular Meeting held on March 22, 2016.

Rose Marie Sees, Borough Clerk