

Borough of Hasbrouck Heights – 10/23/2012

BOROUGH OF HASBROUCK HEIGHTS

MINUTES

October 23, 2012

A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Tuesday, October 23, 2012 at 8:00 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 3, 2012 and transmitted to The Observer, The Record and The Herald News on January 3, 2012.

ROLL CALL: Present: Mayor Rose Heck, Councilman Justin A. DiPisa, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilwoman Pamela J. Link, Councilman John Dingertopadre, Councilman Russell A. Lipari

Absent: None

SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE: Mayor Heck led in the Salute to the Flag and Pledge of Allegiance.

INVOCATION: Mayor Heck gave the Invocation as follows:

“We meet to serve our community, to use our resources wisely and well, to represent all members of our community fairly, to make decisions that promote the common good. We recognize our responsibility to the past and the future, and the rights and needs of both individuals and community. As trusted servants, we seek blessings on our deliberations, and on our efforts here today, May we act wisely and well.”

COMMUNICATIONS:

- 1) Memo from DPW Supt. William Spindler that Robert Frangella has completed his probation period
- 2) Memo from Board of Health Secretary Laura French that Sam Yanovich from Mid-Bergen Regional Health Commission has hired a new Health Inspector, Joanna Damiak to cover for Ted Wagner while he is on medical leave.
- 3) Copy of B.C. Board of Chosen Freeholders Resolution

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COMMUNICATIONS (cont'd):

Proclaiming October Domestic Violence Awareness Month

- 4) Copy of B.C. Board of Chosen Freeholders Resolution
Proclaiming October as Breast Cancer Awareness Month

Mayor Heck asked if anyone wished to have any item read into the record. There being none, Mayor Heck asked for a motion to approve the correspondence which was made by Councilman DiPisa, seconded by Councilman Lipari and unanimously carried.

PETITIONS: None

APPROVAL OF MINUTES: *(October 9, 2012 Regular Meeting, Work Session and Executive Session)*

On a motion by Councilman DiPisa, seconded by Councilwoman Link, and unanimously carried, the foregoing Minutes were approved.

BILLS:

WHEREAS, claims and accounts amounting to \$327,889.80 specified in the Schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Justin A. DiPisa
Deputy Commissioner of Finance

On a motion by Councilwoman Link, seconded by Councilman DiPisa, and unanimously carried, the foregoing Resolution was adopted.

REPORTS:

POLICE: Under Police, Commissioner DiPisa read a report submitted by Chief Colaneri which stated Sgt. Rinke attended Town Day and distributed Halloween Bags, DARE information and collected unused prescription drugs to be safely destroyed. The Department assisted the Recreation Department in the annual Halloween in the Park

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POLICE (cont'd):

providing safety and security. The written and physical portion of the police exam has been completed. The top scoring applicants will proceed to the oral interview given by NJ State Chief's Association. The Department has increased our presence around schools and events that children attend like soccer, football, baseball in response to the recent reports of luring attempts reported in other Bergen County towns. We ask that everyone be vigilant in reporting any suspicious person. He commended the Police Department, but that we have to be their eyes and ears of the community and should report any suspicious behavior. Regarding stats, Parking September 2012, 299 compared to 344 in 2011; moving violations 169 compared to 94 last year for a total of 468 this year and 438 last year. Total year to date parking 1960 compared to 2348, moving 1406 compared to 1069 in 2011 and total year to date 3368 compared to 4113 in 2011.

RECREATION: Commissioner Buckman gave the following report as submitted by Director of Recreation Robert Brady: Halloween in the Park was held on Tuesday, October 16 in Woodland Park. It was a great event and I would like to thank, Bill Spindler and the HH DPW, Chief Colaneri and the HHPD, and Fire Chief Rich Giarratana and the HHFD. Also Bergen County Director of Parks and Recreation Ronald Kistner for the hay wagons, resident Al DeAngelo from Nightmares Haunted Attractions, members of the recreation advisory committee, the many volunteers that dressed up and operated our many scenes, Ms. Lewites and her key club volunteers, and of course the mayor and council for all the support. More than 500 individuals boarded wagons and took a trip through the haunted park. Recreation youth basketball registration is still open. To register just stop by the recreation office, the program is open to boys and girls in grades 1-8. Recreation wrestling registration is still open-to register stop in the recreation office. The program is open to boys in 2nd-8th grade. The recreation center is open on most Friday and Saturday evenings 7pm-10pm. The cost is \$40 for the school year, and the center will be available for children in 6th, 7th, & 8th grades. To register your child, just come to the center when it is open. The Senior Halloween Party will once again be sponsored by the recreation department, the party will be held this Thursday October 25th 12 p.m.-3 p.m. in the senior center. All town seniors are invited to enjoy an afternoon of eating, dancing, and music all free of charge. Costumes are optional but encouraged. The recreation department also has a list of senior activities, such as line dancing; fun bingo, aerobics, yoga, Mah Jongg, assorted table games, and more are offered on a monthly senior activities calendar. Recreation adult basketball and adult coed volleyball continue to meet at the high school new gym. Basketball will continue to play on Monday nights 7 p.m.-9 p.m. and adult coed volleyball will continue to play on Wednesday nights 7 p.m.-9 p.m. in the new gym. Look for these new programs coming soon Zumba Gold for seniors in the senior center, and our "fit kids club" teaches children proper nutrition and the benefits of exercise in a fun setting. For more information on current or upcoming recreation programs feel free to email the Recreation Office hhrec@aol.com, or you can find us on Face book at "Hasbrouck Heights Recreation Department" and follow us on Twitter

RECREATION (cont'd):

@HHrecreation. As Library Liaison, she reported for the month of September the library circulated 9,234 items. Total circulation of materials to date showed an increase of 5% compared to last year. Forty-eight new library cards were issued, 30 adults and 16 children and 2 courtesy. Total library card holders is currently 5,872. Upcoming events include Nov. 2 is Leggo Night, Nov. 17 and 18 is Book and Bake Sale and Dec. 1 a holiday concert.

FIRE, STREETS & SANITATION: Under Fire, Commissioner Gonzalez gave the following productivity report as submitted by EMS by EMS Coordinator Elizabeth Waring. Fire calls 20, Non-Fire Emergency calls 13, EMS calls 96. Special events this month include Fire Prevention Week, Halloween in the Park, the Masonic Walk, Ragamuffin Parade and Shadow's Food Mart. Residents are urged to place new batteries in all smoke/carbon monoxide detectors. These devices have an average life of five years, if you question the age of your detector, be safe and replace it with a new one.

Under **Streets & Sanitation**, Commissioner Gonzalez reported this past month, the Department of Public Works has performed sanitary sewer maintenance cleaning of several main lines throughout our town: 300 block of Division Avenue, 300 block of Paterson Avenue, Boulevard between Franklin and Hamilton Avenues. Also videoed line to find a lateral problem which was the responsibility of the storeowner; 100 block of LaSalle Avenue, Low #'s of Hasbrouck Avenue, All of Mac Arthur Avenue and Main line that transverses throughout easements on west side of blocks from Raymond Street to Hamilton Avenue. Price quotes for a Grinder System for the Franklin Avenue Pump Station were submitted to Commission Gonzalez and Michael Kronyak, Borough Admin. for their review and to look into funding for this project. The Coolidge Avenue reconstruction project for tree removal has been awarded. The project will start after 12/01/12 and be completed by March 15, 2013, to take advantage of an additional 10% discount on winter rates. New Holiday wreaths were ordered to be placed on the new lamp posts that were installed as part of the Boulevard Streetscape. The wreaths will be hung in place in time for the Holiday parade that takes place the day after Thanksgiving. The new fence at Depken Field that borders Franklin Avenue was installed and the project is complete. DPW Repairs: Dump Truck #203 -'84 International: Install new floor in cab, Replace four brake cylinders, Replace exhaust system, Replace leaf springs, hangers, pins, & wheel studs, **Body is beyond repair due to rust. DPW is requesting a new truck. Sweeper – '99 Elgin, Replace pintle, traveling jack, safety chains for conveyor system, & new brake lines. **DPW is requesting a new sweeper. Tree Truck – Annual Aerial Inspection. Tree Chipper – Replace chipper blades. Roll-off - Replace main cable for container travel. Saturday, November 3, 2012 – Free Shredding Event sponsored by Atlantic Coast Fibers will be held at the Central Avenue parking lot from 9 a.m. to 12 noon along with the Satellite Recycling container. A total of 26,740 lbs. or 13.37 tons have been collected at our last five paper shredding events.

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FINANCE, SOCIAL SERVICES & WELFARE: Under **Finance**, Commissioner Link read the following report: the Current Fund cash balance at September 30, 2012 was \$1,613,375.47 and at August 31, 2012 was \$4,394,611.15 which represents a decrease of \$2,781,235.68. The entire balance was invested and earning approximately 0.25%. Cash receipts for the month of September totaled \$734,174.29 of which \$230,437.78 was for Current Taxes, \$47,105.48 was for Delinquent Taxes, \$20,456.91 was for Pre-paid 2013 Taxes, \$311,108.70 was for State Aid and \$125,065.42 was Miscellaneous Revenues. Cash disbursements for the month of September totaled \$3,515,409.97 of which \$2,012,876.00 was for Local School Taxes, \$603,142.00 was for Salaries, \$460,601.88 was for Debt Service and \$438,790.09 was for Other Expenses. Final 2012 tax bills have been mailed. Included on this final bill is the fourth quarter payment, which is due November 1, 2012, as well as the first and second quarter payments due in 2013. In addition to its usual business hours, the Tax Collector's Office, located at 320 Boulevard, will be open on Saturday, October 27, 2012, from 9:00 a.m. until noon for your convenience. The formula of the 2013 budget has begun. We do not know exactly how the Budget and Levy Cap's will be treated for next year but we expect more information within the next few weeks. After the close of October, Department Heads will receive 2013 budget request forms which are to be completed and returned to the Finance officer. The Finance Committee will begin holding regular budget meetings and will ultimately get back to meeting every week as the deadline to introduce the budget approaches.

Under **Social Services**, Commissioner Link reported the food pantry is open on Monday mornings from 9am-11am for Hasbrouck Heights residents in need. The response for donations has been most generous and very much appreciated!! The shelves empty quickly and donations are most welcome. Donations were received from Cookie, Christine McGuren, Gary, Josephine McClean, Phylis Burman, Marie Vecchie, Karen, Lincoln School PTA, Linda and Doreen Stumper, Mike Conte, Arlene Carreau, Kathy Begel, Brian Murphy, Baker Family, Terry Rista, Mr. and Mrs. Pertuz, Joanne Tripodo, Rose Marie Smith, Mrs. Gumbrecht, Julianna Nass, Karen McDowell, Eileen Baker, Bob and Debbie Weiner and BeJay Drugs. If anyone is interested in donating items here are some ideas: canned fruit, juices, beans, rice, pasta, paper products, all kinds of soaps and cleaning products, shampoo, toiletries, jelly, coffee, tea, powdered milk, and snacks. Please call the Recreation office at (201) 288 4143 or the Borough Clerk's office at (201) 288-0195 if you have any questions.

PARKS, PUBLIC FACILITIES & TRANSPORTATION: Commissioner Dingertopadre reported the DPW performed several tasks in preparation for Town Day and Halloween in the Park. For Town Day: Cleaned Comfort Station and entire Park, Delivered all give-a-way items, Delivered mulching mowers for raffle. After event disposed of trash and cleaned all areas of the Park. Made preparations for picnic on the following day. Set up barricades and cones for traffic control. Halloween in the Park: Set our barricades for traffic control, Picked up 100 hay bales from Fletcher Creamer for the event, erected

PARKS, PUBLIC FACILITIES & TRANSPORTATION (cont'd):

holding area, broke it down and returned bales after event, Provided tractor and pickup truck to pull hay wagons, Cleaned entire park and removed trash. Schedule of Meetings: Community Room,12; Caucus Room, 8; Council Chamber, 5; Senior Center, 6 (not including Senior Activities).

HEALTH & LAND USE: Under **Land Use**, Commissioner Lipari reported during the month, the Building Department issued permits with income totaling \$13,927. Seven Certificates of Occupancy were issued on the sale of homes. There is one empty storefront on the Boulevard. Forty-one initial UCC inspections were done during the month with a passing of 93%. The Property Maintenance Inspector conducted 10 inspections, followed up 20 times and one summons was issued. The Building Inspector reminds property owners that the numerical address must be clearly visible. Please make sure that seasonal decorations don't cover the numbers. If you are expecting an inspector, please make sure your doorbell works. If it does not, you will have to reschedule the inspection.

Under **Health**, Commissioner Lipari read a report prepared by Board of Health Secretary Lori French: During the third quarter of 2012 the Health Inspector conducted 58 food inspections, seven spot checks, 14 grease trap inspections and 26 complaints of various natures. The Health Department collected \$10,059 in fees during the third quarter of the year and issued 1,207 dog licenses. Also the Boro Registrar of Vital Statistics issued 431 certified transcripts collecting \$6,420. The department also recorded 180 non-resident deaths and 19 resident deaths. Nineteen marriage licenses were issued and the Health Department was notified of 24 births to town residents. During the course of the year the Board of Health has been working to gather information about the on going problem with the domestic and feral cat population in Hasbrouck Heights. The Health Dept. has conducted property investigations, contacted various agencies and met with members of the Bergen County Animal Control. The Board Members invited the public to their last Board of Health meeting to express their complaint or possible solutions. The Health Department has compiled the information and will be making it available to the public. The Board of Health and Public Library will be sponsoring a program to help adults self-manage chronic diseases. The program is called "Take Control of Your Health" and will be monitored by the Health Awareness Regional Program of Hackensack University Medical Center. This is a community workshop held for 2 ½ hours once a week for six weeks. Workshops are provided at no cost and will be offered on Mondays from 2 to 4:30 p.m. beginning Monday, Nov. 5, 2012. The School of Medicine at Stanford University in California developed this program and has grown in New Jersey since 2006. There are over 3,000 people who have completed a community workshop. Registration is required. Spaces are limited. To register call the Has. Hts. Public Library at 201 288 0488 or log on to www.Hasbrouckheights.bccls.org. The program is free. Participants are expected to attend all of the sessions and to purchase a companion class book for \$20.

MAYOR'S REPORT:

October is a month of dedication to important causes. Locally October is Fire Prevention Month and our Fire Department has been very visible and we have all received the department's Annual Appeal letter. It is the only one they send out.

October is also the Month we remember the Victims of Domestic Violence. This year more than ever it is important to be aware that during these tough economic times the victim list rises. So wherever possible we should be aware of the sufferings of those around us and report such crimes to the Police Department. Victims can be mom or dad, children, Grandmothers and dating couples. There is a wide range of victims and they need our help. Shelter Our Sisters located in Hackensack are advocates, so when possible they can use your help as volunteers. Breast Cancer Awareness Month is also in October. There are many fundraisers and many of our local organizations participate in helping those who are diagnosed.

Oct. 3, Wednesday, 10:30 a.m. I met with Borough Clerk Rose Marie Sees. She has been busily laying out this year's Borough Business Bulletin. She gives out notices to all Departments in August to get their annual reports ready. We went over the status of all departments, photos, etc. I want to point out that this year Ro has had the major portion of the work and I assisted. Our roles were somewhat reversed this year and I want to point out that our Borough Clerk Rose Marie Sees is a multi-talented lady who works on many important matters and projects in this Borough. I am taking this opportunity to point out how much I personally value and appreciate her efforts. Thank you Ro!

Oct. 6, Saturday at 2 p.m. I officiated at a wedding of a local resident here in the Council Chambers.

Oct. 9, Tuesday, 7:30 a.m., Borough Clerk Rose Marie Sees and I attended a most informative meeting held by the Bergen County League of Municipalities of which I am First Vice President. Former County Executive Pat Schuber was our main Speaker. He spoke of the importance of the Mayors' group and told us of how important a role we play in our Boroughs and gave us a brief overview of his time as Mayor of Bogota. He is currently serving on the Board of the New York/New Jersey Port Authority. Other speakers spoke about legislation that could impact our municipalities.

6 p.m. Police Commissioner Justin DiPisa, Finance Chair Pamela Link along with Borough Attorney Ralph W. Chandless and Borough Administrator Michael Kronyak met with P.B.A. Attorney Richard Loccke and his Committee for an initial negotiation meeting.

8 p.m. Chaired the Council Meeting and Work Session.

Oct. 12, Friday, 8:30 a.m. I chaired an Ethics Session given by the League of Municipalities. 75 people attended, including Borough Clerk Rose Marie Sees and

MAYOR'S REPORT (cont'd):

Borough Administrator Michael Kronyak. This was one of the required sessions where Borough officials earn mandated credits. The program also included the proposed OPRA law amendments. The session was held at the Crowne Plaza in Englewood and ended at noon.

Oct. 15, Monday, Met with Borough Clerk Sees and Borough Administrator Michael Kronyak on various matters of importance to the Borough.

Oct. 16, Tuesday, 6:30 p.m. Finance Chair Pamela J. Link, Borough Administrator Michael Kronyak and I attended the special program sponsored by Mayor Frank Huttler at a conference room in the Bergen Performing Arts Center in Englewood. Several Bergen County Mayors were also in attendance. The guest speaker was Professor Raphael J. Caprio, PhD. University Professor Edward Bloustein School of Planning and Public Policy of Rutgers University. His Powerpoint Presentation was titled The New Municipal Reality: Difficult Choices. It was an overview of major issues including what he called the "forthcoming municipal tsunami." We were able to reach out to him after the meeting and Mike obtained an e-mail copy of the Powerpoint.

Oct. 17, 7:30 p.m. I had the honor of swearing in Rochelle Park Township Commitman Michael Kazimir. Mike served as my Director of Planning and Legislation for a number of years when I was in the Assembly.

Oct. 18, 1 p.m. Joined the Corpus Christi Eighth Grade Class at a special event for Rosarians held in the Chapel followed by a formal Tea. I was quite impressed with the young students with whom I sat and we discussed a group of topics and I must say they were quite well versed on many subjects.

Oct. 20, 11 a.m. I was one of many people who attended a special Service Dog event sponsored by Tom and Michele Meli's Mickey's Kids Foundation. It was held in the lot at Shadow's Market. I also had an opportunity to view the displays presented by the Fire Department that same day.

This Saturday is our Ragamuffin Parade. It begins at the Public Safety Building on Hamilton Avenue and is followed by entertainment for the children to be held in the Senior Center. It is a Rain or Shine Event chaired by Lisa Quish. Parents who do not wish to walk may take their children directly to the Senior Center. Lisa has some nice surprises for the children. She along with Mayor's Community Celebrations Committee Members will be there as volunteers.

I will be back in the Library from 10 am till noon beginning on Saturday, Nov. 3rd. This is the same day as the Shredding event. This concludes my report.

NEW BUSINESS:

- CONSENT AGENDA:**
156. Authorizing Approval to Submit a Grant Application and Execute a Grant Contract with the NJ Dept. of Transportation for the Boulevard Streetscape Phase VI from Walter Avenue to Division Avenue Project.
 157. Authorizing Approval to Submit a Grant Application and Execute a Grant Contract with the NJ Dept. of Transportation for the Improvement of Franklin Avenue from Terrace Avenue to NJ State Highway Route 17 Project
 158. Raffle Licenses for Rotary Club of Mid-Bergen County
 159. Authorizing Amendment to Resolution No. 88 Dated May 8, 2012 so as to Reflect the Width and Area of the Lot Authorized to be Sold as the Same has since been Amended by the Borough Engineer
 160. Authorizing Change Order #1 with regard to State Aid Improvement of Boulevard, Streetscape Phases III & IV

On a motion by Councilman Gonzalez, seconded by Councilwoman Link, and unanimously carried, the foregoing Consent Agenda Resolutions were approved. (Copies attached).

MISCELLANEOUS FROM PUBLIC:

Mayor Heck requested a motion to open the meeting to the public which was made by Councilman DiPisa, seconded by Councilwoman Link, and unanimously carried. Mayor Heck invited anyone from the public wishing to speak to please come forward.

Jean Lindquist, 211 Field Avenue, on the corner of Field and Franklin Avenues. Her reason for coming was to thank the Council for the new fence. She read in last week's Observer about the advertising signs and wanted to reiterate how the neighbors feel about having signs on the new fencing, that it will devalue the homes, cheapen the area and there could be a safety reason. They had presented a petition in March stating they did not want any signs. She thanked Mayor Heck for remembering. She referred to a past incident involving two teens where signs blocking the view into the field could have prevented the Police Officer from seeing a problem. Safety issues were an issue. On October 14 she sent a note to Mayor Heck that she would volunteer to be a part of a committee as she had some suggestions to the Board of Education regarding

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MISCELLANEOUS FROM PUBLIC (cont'd):

advertising and briefly offered some. She referred to Riggins Field in East Rutherford who had removed their signs on the fencing. Mayor Heck recommended she send a copy of her suggestions to the BOE Trustees.

Nancy Ellebracht, 520 Franklin Avenue, also heard teens in Depken Field at night. She thought the new speakers were up on the field house and if there was an ordinance re: sound. She asked if the volume could be reduced especially on overnight events. Mayor Heck advised her to talk to the Board of Education on this. Chief Colaneri also asked that residents call the Police Department when they observed children on the field after hours.

There being no one else wishing to speak, Mayor Heck asked for a motion to close the public portion which was made by Councilman Gonzalez, seconded by Councilwoman Link, and unanimously carried.

ADJOURN:

At 8:44 p.m. Mayor Heck requested a motion to adjourn which was made by Councilman Dingertopadre, seconded by Councilman Gonzalez and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Regular Meeting held on October 23, 2012.

Rose Marie Sees, Borough Clerk