

Borough of Hasbrouck Heights - 11/24/2009

BOROUGH OF HASBROUCK HEIGHTS

MINUTES

November 24, 2009

A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Tuesday, November 24, 2009 at 8:00 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 5, 2009 and transmitted to The Observer, The Record and The Herald News on January 5, 2009.

ROLL CALL: Present: Mayor Rose Heck, Councilman Justin A. DiPisa, Councilman Anthony DiNanno, Councilman Stephen Altobelli, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilwoman Pamela J. Link

Absent: None

SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE: Mayor Heck led in the Salute to the Flag and Pledge of Allegiance.

INVOCATION:

Mayor Heck asked for a moment of silence in memory of Terry Naletko, former Building Inspector, who had died last Thursday. She invited Councilman DiPisa to give the Invocation which was as follows:

“A Thanksgiving Day Prayer”

by Scott Wesemann

“Lord, so often times, as any other day when we sit down to our meal and pray, we hurry along and make fast the blessing Thanks, amen. Now please pass the dressing. We’re slaves to the olfactory overload. We must rush our prayer before the food gets cold. But Lord, I’d like to take a few minutes more to really give thanks to what I’m thankful for. For my family, my health, a nice soft bed, my friends, my freedom, a roof over my head. I’m thankful right now to be surrounded by those whose lives touch me more than they’ll everpossibly know. Thankful Lord, that You’ve blessed me beyond measure, thankful that in my heart lives life’s greatest treasure. That You, dear Jesus, reside in that place and I’m

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INVOCATION (cont'd):

ever so grateful for Your unending grace. So please, heavenly Father, bless this food You've provided and bless each and every person invited. Amen!"

PRESENTATION: Certificates to Hasbrouck Heights 2009 9/10 Year Old Little League Champions

Congratulations and Certificates were presented to the following for an outstanding season by Councilwoman Buckman and Councilman DiPisa: Michael Behrens, Mark Ciano, Philip Clites, Charles Elmo, Mark Ferraro, Eric Hund, Peter Innis, Jonathan Mascis, Joseph McGrath, Kyle O'Connor, Ethan Palladino, Shawn Sodora and Daniel Vignola; Manager, Steve Palladino; Coaches, John Hund and Ron Sodora and Assistant Coaches, Mark Ciano and Chris Behrens.

- COMMUNICATIONS:**
- 1) Affidavit from The Observer attesting to rates and circulation
 - 2) Affidavit from The Record attesting to rates and circulation
 - 3) Affidavit from The Herald News attesting to rates and circulation

No items were requested to be read into the record.

On a motion by Councilwoman Link, seconded by Councilman DiPisa, and unanimously carried, the foregoing Communications were accepted.

PETITIONS: None

APPROVAL OF MINUTES: *(November 10, 2009 Regular Meeting)*

On a motion by Councilman DiPisa, seconded by Councilman Altobelli, and unanimously carried, the foregoing Minutes were approved.

BILLS:

WHEREAS, claims and accounts amounting to \$198,020.55 specified in the schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

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BILLS (cont'd):

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Justin A. DiPisa
Commissioner of Finance

On a motion by Councilman DiPisa, seconded by Councilman DiNanno, and unanimously carried, the foregoing Resolution was adopted.

REPORTS:

POLICE: Under Police, Mayor/Commissioner Heck reported as follows: Under Police Department News she reported a DWI Checkpoint was held on October 31 with five drivers arrested for DWI and two of those drivers charged with eluding. A total of 24 summonses were issued. On November 2 the Traffic Bureau conducted a DMV inspection checkpoint with 36 summonses issued. On November 14 the HHPD participated in Operation Medicine Cabinet with over 100 lbs. Of drugs collected and disposed. Sgt. Rinke coordinated this event. The PTSA of Euclid and the Middle Schools were thanked for holding their Halloween parties/dance on Mischief Night. The 5th Grade DARE parents night is scheduled for December 2 at Police Headquarters. Under the General Complaints November report, there were: 57 ambulance requests, 1 ambulance request-Teterboro, 5 ambulance w/paramedics, 9 animal complaints, 32 assisting other agencies, 10 Borough ordinance violations, 1 Borough ordinance complaint, 24 burglar alarm-commercial, 26 burglar alarm-residential, 1 carbon monoxide alarm, 87 cell phone 911, 1 criminal mischief - business, 4 criminal mischief mv, 1 criminal mischief-residence, 15 disabled vehicles, 4 disorderly conduct, 16 domestic violence, 10 domestic violence orders, 10 DUI, 20 equipment, 9 erratic driver, 2 family dispute, 24 fire alarm, 4 found property, 2 fraud, 1 fraud - bad checks, 42 general calls, 6 general disputes, 1 harassment-phone calls, 1 identity theft, 12 juvenile delinquency, 8 juvenile incidents, 8 lockout-mv, 1 lost articles, 2 lost license plate, 1 missing person, 2 neighbor dispute, 9 noise complaint, 5 property damage, 21 summonses, 30 suspicious incidents, 17 suspicious persons, 13 suspicious vehicles, 1 Teterboro 911 calls, 5 theft, 28 traffic accidents on county roads, 9 traffic accidents on Borough roads, 8 traffic accidents private, 34 traffic accidents State roads, 94 traffic enforcement, 47 traffic related services, 1 warrant, 14 welfare checks, 50 Wood-Ridge 911 calls, totaling 1,005 for all general complaints. Under Summonses, the month of October included 347 Parking versus 328 in October 2008; YTD 2009, 3,416; YTD

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POLICE (CONT'D):

2008, 3,941. 175 Moving violations, versus 192 in October 2008; YTD 2009, 1,905; YTD 2008, 1,831. Totals: October 2009 522, October 2008 521; YTD 2009 5,321, YTD 2008, 5772.

FINANCE & PUBLIC FACILITIES: Under Finance, Commissioner Di Pisa read the following Finance Report: the current fund cash balance as of October 31, 2009 was \$1,910,643.62; on September 30, 2009 was \$1,069,453.97, which represents an increase of \$841,189.65. The entire balance was invested and is earning .90%. Cash receipts for October totaled \$4,221,162.61 of which \$3,913,351.09 was for current taxes, \$7,714.85 was for prepaid taxes, \$208,129.40 was for State Aid and \$91,967.27 was miscellaneous revenues. Cash disbursements for October totaled \$3,379,972.96 of which \$1,785,879.00 was local school taxes, \$945,368.56 was salaries, and \$648,725.40 was for other expenses. Under Public Facilities, he reported this month the Department of Public Works replaced 7 light ballasts in the fixtures at the Library and also replaced a door lock that was not operation properly. After a report of the emergency generator at the Public Safety Building started up and running through it test cycle early on Saturday mornings, the DPW discovered that a recent power surge had altered the cycling day. The generator was reprogrammed to cycle on Mondays @ 10:00am. The schedule of meetings was as follows: Community Room - 27, Caucus Room – 8, Council Chambers – 8, Senior Center – 7(not including senior activities) and Lobby – 2 (Ticket Sales).

PARKS: Under Parks, Commissioner DiNanno reported the Department of Public Works has closed and winterized the Comfort Station at Woodland Park along with the sprinkler system for the fields. At Memorial Park leaves were removed and grounds were cut in preparation for the Veterans Day celebration that was held at the park on November 11. Flags were also placed at the park for that event.

TRANSPORTATION: Under Transportation, Commissioner Altobelli asked the Council to consider for next year, noting that the access ramps for Route 46 frequently are spots of litter, recommended two trash collection days first weekend of April and first weekend of October. He asked making these standard dates for such events so people build awareness and participate including residents, scouts, students needing community service hours.

LAND USE, RECREATION & SOCIAL SERVICES: Under Recreation, Commissioner Buckman reported the Men's Over 30 Basketball will continue to use the new high school gym during the winter months. Adult Coed Volleyball will switch to Wednesday nights from 8-10 p.m. The Youth Basketball League has over 250 children ranging from 1st to 8th grade with games starting after the holiday break. Wrestling registration had 60 boys sign up.

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LAND USE, RECREATION & SOCIAL SERVICES (cont'd):

The season opens in January and will be hosting two major tournaments, the HH Recreation Invitational and Andy Feintuch Twin County District 5 Championship. The select team has moved up to the "A" Division wrestling teams from River Dell, Sparta, Passaic Valley and Randolph. Four traveling basketball teams will be sponsored – 5th 6th boys, 5th 6th girls, 7th 8th boys and 7th 8th grade girls in the South Bergen Basketball League. Wrestlastics is entering its third season and is a program introducing wrestling for 1st grade boys. Head coach is Craig Messery, the head coach for the HH-WR wrestling team. The Youth Center continues to be open most Friday and Saturday evenings from 7-10 p.m. Recreation Zumba class held on Wednesdays at 7:15 p.m. has over 30 women registered. If the demand keeps increasing the program will expand to a Monday/Wednesday schedule. Under Social Services, she reported on the Food Pantry which is open on Mondays from 9-11 a.m. Anyone in need can register with Rob Brady by calling 201-288-4143. During the month of November there were over 70 visitors in need. Thank you to the volunteers who stock and supervise the pantry, and the following donors: Ron Ellis, The Brady Family, Arlene Carreau, Josephine McClean, Kathy Van Jura, Connie Margagliano, Corpus Christi Rosary Society, Henry's Deli, Methodist Nursery School, Pertuz Family, Tom White, Carla Culkin, Lynn Bright, Mrs. Grace, High School National Honor Society, Methodist Church Women's Assoc., Masonic Lodge, Mary Barone, Kiwanis Club, Boy Scout Food Drive, Euclid School Food Drive, Contemporary Club, Maria Pinto, Faith Armanitis, Kathy Clark, Mary Colaneri, Saccomano Family, Pat Thomasey, Rosemary Smith, Gateway Realtors, The Eglow Family, Rick DiPiazza, Corpus Christi Pre-School, Louise Reuther, Dorothy Petroulas, and a special thank you to Lee & Brad Dussault for donating 20 turkeys. She continued that anyone wishing to donate food items could consider the following: canned fruit, juices, paper products, all kinds of soaps and cleaning products, shampoo, toiletries, jelly, coffee, tea, powdered milk and snacks. Under Land Use, she reported permit fees from 10/23 to 11/23 were \$24,996.00. Property Maintenance issues included 23 initial inspections, 42 re-inspections, 11 warnings, 9 personal phone contacts, 8 miscellaneous violations and 10 situations resolved. She reminded residents and business owners that snow and ice must be removed from sidewalks within 12 hours of daylight after the storm is completed. As Library Liaison, she reported the economy has continued to make an impact on library use. There has been a 22% increase in circulation compared to last year. Juvenile circulation is up 8% and adult and young adult circulation is up 25%.

FIRE, STREETS & SANITATION: Under Fire, Commissioner Gonzalez gave the activity report prepared by EMS Coordinator Liz Waring: Total fire calls 31, non-emergency 19, EMS 123. On October 9th Fire Department elections which were read and approved at the November 10 council meeting. He noted the bid award for the new ambulance is on tonight's agenda and he thanked Port Authority for their \$80,000 grant to help purchase

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FIRE, STREETS & SANITATION (cont'd):

this ambulance, including Ralph Tragale and Pam Phillips, Mayor Heck, Mike Kronyak and

Ambulance Committee Captain Elizabeth Waring, Capt. Christopher Halloran, Lt. Mike Thomasey, Lt. John Riordan and Michael LeSane. Under Streets & Sanitation he reported leaf season is in full operation and the DPW has removed leaves from our streets throughout the town fivetimes so far and will continue until December 1. After December 1 leaves must be placed in brown bags at the curb. No plastic bags will be accepted. The PSEG dead tree list was completed for the year and will start up again next spring. In preparation for the holiday season the DPW strung lights on the trees at the Circle and installed holiday banners along the Boulevard. The holiday decorations were also installed on the light poles throughout the town. Repairs: DPW mechanic, Jeff Licameli, rebuilt the engine on the Ramsome ride-on mower and tuned up all the borough snow blowers and portable emergency generators. He also logged in 48 hours of service and repairs for the Police Dept. vehicles. In the diesel repair shop, a 30 cubic yard container was rebuilt which entailed metal fabrication, welding, and painting of the container. Also in need of rebuilding was one of the salt spreaders. Its metal frame structure was completely refurbished by our diesel mechanic, Steve Daus who is currently rebuilding some of the borough's snow plow blades.

HEALTH: Under Health, Commissioner Link reported the Board of Health held its monthly meeting on November 5th. The next meeting is scheduled for Wednesday, December 9th. All health inspections/re-inspections are on-schedule and all issues are being handled accordingly. On Monday, November 23rd, from 5 pm to 9 pm, at the Junior/Senior High School, Mid-Bergen Regional Health Commission, working together with our Board of Health, Board of Education, and Police Department held a Swine Flu clinic for children ages 6 months to 18 years. The evening ran smoothly with caring volunteers directing the parents and their children from the sign-in area, to the inoculation area, to the observation area, while the medical professionals soothed the children's' anxieties and answered parent's questions as the inoculations were given. Over 400 H1N1 flu vaccine inoculations and over 100 nasal spray H1N1flu vaccines were given.

At this time, we would like to extend a special thanks to IHOP & McDonalds for supplying crayons and coloring books for the children while they waited their turn. Mid-Bergen Regional will keep us informed as additional vaccine becomes available and as to the locations where they will be administered. Once again, maintaining good cough and hand hygiene reduces the spread of Seasonal and H1N1 flues.

MAYOR'S REPORT:

Central Avenue Park has been a big success. Pavilion and toddler swings are bringing more parents and grandparents to the park.

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MAYOR'S REPORT (cont'd):

Miers and Woodland Park

All playground equipment, benches and tables have been delivered and are being stored at the DPW yard. The work is awaiting Soil Permits.

Oct. 31st a very successful Ragamuffin Parade took place culminating in a festive musical program for the Children in the Senior Center. This program was sponsored by the Mayor's Community Celebrations Committee. Pat Link is Chair of that group and everyone had a wonderful time.

Nov. 4th 10 am: attended the Special Meeting on Geese problems at Teterboro Airport. A number of projects were discussed for the future. Supt. of Schools Joseph Luongo, Boro Administrator Mike Kronyak and I suggested and offered the growing group the use of the Alfred Kiefer Auditorium for a Geese Control meeting. The health of our children playing on these fields where the geese population continues to grow is being assessed.

Nov. 11th: Spoke and presented a Veterans Day Proclamation at Veterans Park.

Nov. 20th, 7 pm Attended the 20th Anniversary of the Lego Contests in the Library. I was one of the judges, Dr. Eglow, and a representative of Arcari and Iovino Architects was the other judge. The Friends of the Library support this event run by the Library Staff under the direction of Library Director Mimi Hui. It was a wonderful event with entertainment highlighting the evening. Special cupcakes were given to all the children and the winners in the various categories went home with new books to enjoy.

Nov. 10th and Nov. 24th: Attended the Police Negotiations meetings which are ongoing since the contract ends this year.

Nov. 22nd. Attended the Kiwanis Pancake Breakfast with Council Members Pamela Link and David Gonzalez. That same evening attended with Council Members Link and Sonya Buckman the Ecumenical Service held at St. John's Episcopal Church where we participated in the readings.

As we all know this Thursday is Thanksgiving and each of us will be sharing dinners and celebrations with families and friends. These are trying times and the world around is changing, but here in Hasbrouck Heights we work to maintain traditions set up years ago. Our Tree Lighting Ceremony will take place at the Circle Friday Night immediately after the Chamber of Commerce Santa Parade. There will be traditional singing of Carols and Hot Chocolate. The Tree Light Program is put together by volunteers from the Mayor's Community Celebrations Committee and I want to recognize their volunteer work that is so important to the Borough.

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MAYOR'S REPORT (cont'd):

On Nov. 17th held a Police Committee Meeting with Police Chief Colaneri and Borough Administrator Michael Kronyak. We discussed Kipp Avenue, the 4-Way Stops, Police Exams, Pedestrian Safety Programs, etc. We talked about the rise in crime numbers in the area. The Chief is putting together a report for the Committee on this and various other topics.

Have had several meetings with Borough Clerk Rose Marie Sees who is working with me to complete the new appointments list for 2010. Letters have gone out to volunteers to ascertain their wishes to again serve in various capacities.

Meetings on the status of various projects have continued with Borough Administrator Michael Kronyak and Borough business is continuing in an orderly manner. There are always new matters to come before us and it is so hard to believe that another year has gone by.

I will be at the Library on Saturday Dec. 12th & 19th and invite residents to come visit between the hours of 10 and noon.

This concluded the Mayor's Report.

NEW BUSINESS:

APPOINTMENTS: Arjun S. Sharma to Hasbrouck Heights Ambulance Auxiliary

On a motion by Councilman Gonzalez, seconded by Councilman Altobelli, and unanimously carried, the following Appointment was approved.

RESIGNATIONS: None

CONSENT AGENDA: None

RESOLUTIONS: 187. Construction - Payment of Fees to State

On a motion by Councilman DiPisa, seconded by Councilman Altobelli, and unanimously carried, the foregoing Resolution was approved (copy attached).

188. Authorizing Redemption of Tax Title Lien #2009-0005 for Block 29, Lot 5.01

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RESOLUTIONS (cont'd):

On a motion by Councilman DiPisa, seconded by Councilman DiNanno, and unanimously carried, the foregoing Resolution was approved (copy attached).

189. Authorizing Refund of Taxes Overpaid for Block 152, Lot 1

On a motion by Councilman DiPisa, seconded by Councilman Altobelli, and unanimously carried, the foregoing Resolution was approved (copy attached).

190. Authorizing Refund of Taxes Overpaid for Block 31, Lot 6

On a motion by Councilman DiPisa, seconded by Councilman DiNanno, and unanimously carried, the foregoing Resolution was approved (copy attached).

191. Authorizing Refund of Taxes Overpaid for Block 125.04, Lot 34

On a motion by Councilman DiNanno, seconded by Councilman DiPisa, and unanimously carried, the foregoing Resolution was approved (copy attached).

192. Authorizing Change Order #1 With Regard to 2008 Road Program

On a motion by Councilwoman Link, seconded by Councilman Altobelli, and unanimously carried, the foregoing Resolution was approved (copy attached).

193. Authorizing Redemption of Tax Title Liens #2009-0017, #2009-18, and #2009-20 for Block 168.01, Lot 1.06, 1.07 and 1.09

On a motion by Councilman DiPisa, seconded by Councilwoman Link, and unanimously carried, the foregoing Resolution was approved (copy attached).

194. Authorizing Redemption of Tax Title Lien #2009-0021 for Block 168.01, Lot 1.10

On a motion by Councilman DiNanno, seconded by Councilwoman Buckman, and unanimously carried, the foregoing Resolution was approved (copy attached).

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RESOLUTIONS (cont'd):

195. Authorizing Redemption of Tax Title Lien #2009-0019 and #2009-22 for Block 168.01, Lot 1.08 and 1.09

On a motion by Councilman Gonzalez, seconded by Councilwoman Buckman, and unanimously carried, the foregoing Resolution was approved (copy attached).

196. Authorizing Award of Bid for One New Type III Class I Modular Ambulance

On a motion by Councilman Gonzalez, seconded by Councilman Altobelli, and unanimously carried, the foregoing Resolution was approved (copy attached).

197. Raffle License for Junior Woman's Club of Hasbrouck Heights

On a motion by Councilwoman Link, seconded by Councilwoman Buckman, and unanimously carried, the foregoing Resolution was approved (copy attached).

198. Supporting the *Over the Limit Under Arrest 2009 Year End Statewide Crackdown*

On a motion by Councilman DiPisa, seconded by Councilman DiNanno, and unanimously carried, the foregoing Resolution was approved (copy attached).

ORDINANCE(S) ON INTRODUCTION:**ORDINANCE NO. 2218:**

BE IT RESOLVED that an Ordinance entitled: **"AN ORDINANCE AMENDING ARTICLE V ENTITLED "CONSUMPTION IN PUBLIC" OF CHAPTER 84 ENTITLED "ALCOHOLIC BEVERAGES" OF THE CODE OF THE BOROUGH OF HASBROUCK HEIGHTS, AS THE SAME HAS BEEN HITHERTO AMENDED IN RESPECT TO THE EXCEPTION FROM THE GENERAL PROHIBITION OF THE SERVICE AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC PLACES BY WHICH THE VOLUNTEER FIRE DEPARTMENT SHALL BE PERMITTED TO SERVE AND ITS MEMBERS AND GUESTS SHALL BE PERMITTED TO CONSUME ALCOHOLIC BEVERAGES WITHIN THE "EXEMPT ROOM" OF THE NEW PUBLIC SAFETY BUILDING SO AS TO EXTEND THAT EXCEPTION UPON THE SAME TERMS AND CONDITIONS UNTIL DECEMBER 30, 2011"** as introduced this date be and the same is hereby passed on first reading and the Borough Clerk be directed to advertise

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ORDINANCE(S) ON INTRODUCTION (cont'd):

notice of public hearing on said Ordinance to be held at the regular meeting of the Borough Council on December 15, 2009.

ORDINANCE NO. 2219:

BE IT RESOLVED that an Ordinance entitled: **“AN ORDINANCE TO APPROPRIATE THE SUM OF \$250,000.00 TO PROVIDE FOR THE 2009 RESURFACING PROGRAM INCLUDING NECESSARY APPURTENANCES THERETO, AND FURTHER TO AUTHORIZE THE FINANCING OF THE COST THEREOF IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL BOND LAW BY THE ISSUANCE OF BONDS OR NOTES NOT TO EXCEED THE SUM OF \$237,500.00”** PERSONS” as introduced this date be and the same is hereby passed on first reading and the Borough Clerk be directed to advertise notice of public hearing on said Ordinance to be held at the regular meeting of the Borough Council on December 15, 2009.

ORDINANCE(S) ON PUBLIC HEARING: None

MISCELLANEOUS FROM PUBLIC:

Mayor Heck asked for a motion to open the meeting to the public which was made by Councilwoman Link, seconded by Councilman DiNanno, and unanimously carried.

Mayor Heck invited anyone from the public wishing to speak to please come forward.

Jim DiDonato, 221 Pasadena Avenue, had a question on Miers Park update, that there was a stake halfway up the hill. He was advised that is a reference stake, the hill would not be cut into. The specs would be available soon and could be observed if he so desired. Regarding plastic bags of leaves, there were some out and the residents should be told it was not allowed. He asked if PSEG would be replacing street lights, as he had an old one on his block.

John Fargo, 59 Franklin Avenue, noticed that two newly planted trees adjacent to each other in front of O’Shea’s Florist and Wealth Management, had Belgian blocks placed differently. He thought it a potential hazard especially with the bench and trash receptacle. It was explained that this portion was replaced by the building owners at their own expense and they requested that it remain as is. Mayor Heck did observe that the blocks were not even and could be a hazard. It would be looked at and brought to the owners’ attention. He questioned when the Boulevard Streetscape would be continued. He also questioned the removal and replacement of trees. He asked if the Council would consider putting up shade trees as opposed to fruit trees. Mayor Heck invited him to join

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MISCELLANEOUS FROM PUBLIC (cont'd):

the Environmental Commission. As a previous Boulevard Business owner, Councilman DiPisa said the businesses he spoke with had positive comments and agreed that the sycamores were a hazard.

Mayor Heck asked for a motion to close the public portion which was made by Councilwoman Link, seconded by Councilman DiNanno, and unanimously carried.

RESOLUTION TO CLOSE: 199. Litigation and Personnel

On a motion by Councilwoman Link, seconded by Councilman Gonzalez, and unanimously carried, the foregoing Resolution to Close was approved.

MOTION TO ADJOURN:

Mayor Heck asked for a motion to adjourn at 9:43 p.m. which was made by Councilman Gonzalez, seconded by Councilman DiNanno and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Regular Meeting held on November 24, 2009.

Rose Marie Sees, RMC
Borough Clerk